

.....VILLAGE OF SHOREHAM.....
BOX 389
SHOREHAM, NEW YORK 11786

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INCORPORATED
VILLAGE OF SHOREHAM HELD IN THE VILLAGE HALL, WOODVILLE ROAD,
SHOREHAM, NY ON APRIL 12, 2016 AT 7:30 O’CLOCK PM.

PRESENT:

Edward Weiss	MAYOR
Brian C. Vail	TRUSTEE
Leonard Emma	TRUSTEE
Rosie Connell	TRUSTEE
Sherry Neff	TRUSTEE
Cathy Donahue-Spier	CLERK/ TREASURER

Deputies, Commissioners, and Chairs present: S. Walker, L. Kogel, J. Desario, BJ Richter, D. Madigan, J. Buyar, ML Abata and various residents.

OPEN MEETING

Pledge of Allegiance

Mayor Weiss opened the Regular Meeting at 7:30 PM.

Mayor Weiss asked for a moment of silence to acknowledge the sudden passing of Harry Piscak, husband of Village Steward Colleen Piscak. A moment of silence was observed. Mayor Weiss extended condolences to Colleen and her family on behalf of the Village.

MINUTES

Motion to approve minutes from March 10, 2016 Board Meeting.

Approved.

(Connell – Neff 5-0)

PUBLIC COMMENT- Moved to after noticed public hearings

Motion to Close Regular Meeting and Open Hearing on Proposed Local Laws:

Amendment of Building Code Law, Amendment of Design Review Board Law, Amendment of Zoning Map, Amendment of Appendix B of Zoning Code, Short-term Rentals, Trees and Vegetation, Steep Slopes, Professional Consultant Fees

Approved.

(Weiss – Emma 5-0)

Amending the Building Code – the purpose of this law is to clarify the scope of work which is exempt under this chapter. Clerk Spier made a record that all of the required

notices were published and posted and that a Short Environmental Assessment Form was prepared finding that this action will not result in any significant adverse environmental impacts.

Amendment to the Design Review Board Chapter – Clerk Spier made a record that all of the required notices were published and posted, and that a Short Environmental Assessment Form was prepared finding that this action will not result in any significant adverse environmental impacts.

Mayor Weiss indicated that this law would remove the time requirement from the existing law and change the number of board members from 3 to 5. A discussion ensued regarding the removal of the time period.

Amendment to the Zoning Map – Clerk Spier made a record that all of the required notices were published and posted and that a Short Environmental Assessment Form was prepared finding that this action will not result in any significant adverse environmental impacts. Clerk Spier also made part of the record that this law was referred to the Suffolk County Planning Commission who determined, by letter dated March 21, 2016, that this matter is considered to be one for local determination.

Mayor Weiss indicated that this law would change 2 parcels zoned for business to residential use and indicated that this was requested by residents during the hearing on the adoption of the Zoning Map last year.

Amendment to Appendix B of the Zoning Code - Clerk Spier made a record that all of the required notices were published and posted and that a Short Environmental Assessment Form was prepared finding that this action will not result in any significant adverse environmental impacts. Clerk Spier also made part of the record that this law was referred to the Suffolk County Planning Commission who determined, by letter dated March 21, 2016, that this matter is considered to be one for local determination.

This law would change the maximum building height to 35 ft.

Short-Term Rentals- Clerk Spier made a record that all of the required notices were published and posted.

This law would not allow any rentals for a period less than 14 days.

Trees and Vegetation - Clerk Spier made a record that all of the required notices were published and posted and that a Short Environmental Assessment Form was prepared finding that this action will not result in any significant adverse environmental impacts. This law would not allow the cutting down or removal of a tree without first obtaining a permit from the Village Planning Board. Many residents expressed concern over this law's restrictive requirements and the matter was discussed at length. The Board tabled the matter pending revision of the law.

Steep Slopes - Clerk Spier made a record that all of the required notices were published and posted and that a Short Environmental Assessment Form was prepared finding that this action will not result in any significant adverse environmental impacts. Clerk Spier also made part of the record that this law was referred to the Suffolk County Planning

Commission who determined, by letter dated March 21, 2016, that this matter is considered to be one for local determination.

This law would require a permit from the Village Planning Board before any work was performed on land with a steep slope to ensure drainage and soil movement at the site was properly managed.

Reimbursement of Professional Fees - Clerk Spier made a record that all of the required notices were published and posted.

This law would allow the Village to seek reimbursement from a permit applicant for any costs incurred by the engagement of a professional engineer or other professional that became necessary due to the subject matter of the permit application. Residents asked that the law contain a proviso that the applicant be made aware of the necessity to engage a professional beforehand so as to allow the applicant the option to withdraw or modify the application.

Motion to Close Hearing and Re-Open Regular Meeting.

Approved.

(Vail – Connell 5-0)

Resolution to enact Local Law ___ of 2016 Entitled Amending the Administrative and Enforcement of the NYS Uniform Fire Prevention and Building Code and Conservation Code Chapter.

Approved.

(Vail – Weiss 5-0)

Resolution to enact Local Law ___ of 2016 Entitled Entitled Amending Design Review Chapter

Approved.

(Connell – Neff 5-0)

Resolution to enact Local Law ___ of 2016 Entitled Amendment to the Zoning District Map

Approved.

(Weiss – Emma 5-0)

Resolution to enact Local Law ___ of 2016 Law Entitled Amendment to Appendix B of the Zoning Code

Approved.

(Vail – Connell 5-0)

Resolution to enact Local Law ___ of 2016 Entitled Short-Term Rentals

Approved.

(Neff - Connell 5-0)

Resolution to enact Local Law ___ of 2016 Entitled Steep Slopes

Approved.

(Weiss – Emma 5-0)

Resolution to enact Local Law ____ of 2016 Entitled Reimbursement of Professional Consultant Fees

Approved.

(Emma – Vail 5-0)

INTRODUCTION OF PROPOSED LOCAL LAWS: The following resolutions concern the introduction of proposed local laws. The published notices will contain summaries of the proposed laws. A full copy of the text of the local law will be available on the Village website: shorehamvillage.org and at the Clerk's Office during normal business hours.

Resolution to Introduce a Proposed Local Law Entitled Administration and publish/post notice of a hearing on the proposed local law to be held on May 10, 2016 at 7:30 p.m. at the Village Hall.

Approved.

(Connell – Neff 5-0)

Resolution to Introduce a Proposed Local Law Entitled Assessment and publish/post notice of a hearing on the proposed local law to be held on May 10, 2016 at 7:30 p.m. at the Village Hall.

Approved.

(Connell - Neff 5-0)

Resolution to Introduce a Proposed Local Entitled Public Drinking and publish/post notice of a hearing on the proposed local law to be held on May 10, 2016 at 7:30 p.m. at the Village Hall.

Approved.

(Connell Neff 5-0)

Resolution to Introduce a Proposed Local Law Entitled Noise Control and publish/post notice of a hearing on the proposed local law to be held on May 10, 2016 at 7:30 p.m. at the Village Hall.

Approved.

(Weiss – Connell 5-0)

Resolution to Introduce a Proposed Local Law Entitled Street Work and publish/post notice of a hearing on the proposed local law to be held on May 10, 2016 at 7:30 p.m. at the Village Hall.

Approved.

(Weiss - Connell 5-0)

Resolution to Introduce a Proposed Local Entitled Utility Tax and publish/post notice of a hearing on the proposed local law to be held on May 10, 2016 at 7:30 p.m. at the Village Hall.

Approved.

(Weiss - Connell 5-0)

PUBLIC COMMENT

M.Brogden asked that all these new laws be consistently enforced.

CLERK/TREASURER REPORT

Resolution to Accept Donation. Mayor Weiss indicated that the Village has benefactors who will contribute towards the expenses incurred in annexing the bridge into the Village. The first step the Village will take is to have an engineer inspect and report on the bridge's structural condition. A proposal has been offered by an engineering firm to inspect the bridge. The cost is \$5,800. The resolution is to authorize the Village to accept donations towards the payment of this expense.

Approved.

(Vail - Connell 5-0)

Financial Report – Treasurer Spier indicated that expenditures were in line with revenues and that actual expenditures largely matched the projected expenditures with a few exceptions where unanticipated expenses were incurred. These expenses, i.e.: repair to the Village Hall electric gate, required clearing and fencing work at the Village sumps, legal fees incurred in the drafting of new laws, pot hole repair, and tree maintenance; would be off-set by other budgets that had ample funding, such as snow removal and HVAC replacement. Clerk Spier presented a resolution to amend the budget with various line item transfers and creation of a new line item in the capital budget to account for these variances (attached hereto)

Approved.

(Vail - Connell 5-0)

ABSTRACT APPROVAL

OPERATING BUDGET

2015028 - \$ 9,040.19 (3/10 payroll, utilities & S & S payment – email app'l)

2015029 - \$ 5,408.77 (3/24 payroll & utilities)

2015030 - \$ 4,836.30 (4/7 payroll & utilities)

2015031 - \$ 41,749.01 (bills received during March)

Total: \$61,034.27 these expenditures include spring flower pots, lattice work, computer upgrade, snow removal.

Approved.

(Vail – Connell 5-0)

CAPITAL BUDGET

2015009- \$567.02 (Damage Claim)

Approved.
(Connell - Vail 5-0)

RENTAL REQUESTS AND SECURITY DEPOSIT RETURNS

UL rental Aug. 20, 2016 Demarco 150 guests 5pm-10pm \$1,500
UL rental Oct. 8, 2016 Adams 150 guests 5 pm – 10pm \$1,500
LL rental June 17, 2016 Schmalze less than 75 guests 4pm-9pm \$450
LL rental Sept. 18, 2016 LeBrock/Caterer less than 75 guests 3pm-8pm \$800
Return of Lee/Spier \$1,000 security deposit. Event Date 3/18/16

Approved.
(Neff – Vail 5-0)

BOARD REPORT

General/Communications: Mayor Weiss stated that the newly enacted DRB and Zoning Laws increased the number of board members on the DRB and ZBA from 3 to 5. Mayor Weiss stated that the new appointments will be made at the next regular board meeting.

Mayor Weiss thanked the grant committee members for all their hard work and stated that a new procedure would be implemented concerning prospective grant work. Therefore, the committee would dissolve with the completion of the two grants now moving forward (living wall and handicap access). Anyone who is interested in exploring a specific grant opportunity should speak directly with Trustees Emma or Neff.

Mayor Weiss stated that he and other Village representatives met with Mr. Woolley, assistant to Congressman Zeldin, concerning possible grant opportunities to fund the drainage project under the Village ballfield. Mr. Woolley asked the Village to submit another letter to Mr. Zeldin and a report from our engineers containing the details of the project, including the harvesting of rain water for irrigation, which the Village engineer is now in the process of doing.

Mayor Weiss stated that he was meeting with Legislator Anker next week to discuss various issues concerning the bridge. Trustee Emma will be meeting with DEC personnel to discuss regulations and possible funding for the drainage project under the ballfield and will be setting up a meeting for Legislator Anker to discuss possible funding for this project.

Village Stop Signs: Mayor Weiss reported that the Town's traffic study did not find sufficient vehicle traffic to warrant the installation of a stop sign at the corner of Circle Dr. north and Woodville Rd . Mayor Weiss will be investigating other avenues with the Town to facilitate the installation of a stop sign at this location. Mayor Weiss also indicated that the Village would soon be adding stop signs at the intersection of Beatty Rd. and Woodville Rd.

Village Sump Project: Commissioner Walker reported that the Road Committee met with the Town Highway Superintendent Losquadro to discuss the condition and repair of

the Circle Dr. and Overhill Rd. sumps. Superintendent Losquadro stated that the Town will provide fencing for both the Overhill Rd. and Circle Dr. sumps. The Town will also install a drainage mechanism to keep water from accumulating in the Circle Dr. sump. Supervisor Losquadro will also tie the Woodvill Rd. drain in front of resident Desario's house into the drainage being installed in the Sills Gully project. A resident asked if the sump fencing could be something other than metal. Commissioner Walker stated this was not possible. The fencing required by law is a chain link 6 foot fence with 3 lines of barbed wire.

Beach Access Road/Rock Revetment Project: Village Officials met with DEC officials concerning the permit application to move/add boulders on the beach. The DEC along with the Village engineer redesigned the original plan to conform to DEC mandates. The modified plan will be submitted to the DEC for approval.

Drains and Sweeping: Commissioner Desario will oversee the maintenance of the keeping the storm drains free of debris. Commissioners Desario and Kogel believe that the drains can be cleaned manually this spring without needing to employ street sweeping due to the light amount of street sanding that was done this past winter. Commissioner Kogel will be getting quotes on a sweeping contract for the future. He believes the quotes will be cheaper than last year since the cost to haul the sand away will not be incurred as the Village has permission to use the sweepings on the beach. Commissioner Desario has numbered every storm drain to facilitate easier maintenance.

Roadside Vegetation Maintenance: Commissioner Desario will be numbering every telephone pole in the Village. Annually Commissioner Desario will audit the foliage around the poles and will report overgrowth to the utility company owning the pole so they can clear foliage from the lines. The Village will get a quote from the Village landscaper for monthly roadside vegetation maintenance.

Road Project: Phase I of the road project is complete except for a punch list of items. Road sealing in certain areas still need to be done. The Village will send out a letter to residents asking them to contact the Village if there are any outstanding issues regarding damage done during the road work last fall. The letter will contain a date by which all matters must be reported to the Village. Commissioner Kogel received an estimate from the engineers for Phase II of the road project today. He will review the estimate and report at the next board meeting.

Handicap Access: the Village engineer is getting pricing for the handicap access lift. This project is scheduled for next spring. The anticipated cost is \$50,000 - \$60,000.

Parking Lot Lighting: The Mayor will be meeting with J. Buyar and Commissioner Blum to go over the lighting plan.

School Clean-up: – The clean-up project on the ground of Briarcliff School has begun. Commissioner Kogel will meet with the school to discuss remaining clean-up issues.

HVAC: Commissioner Kogel will be contacting PSEG concerning the economic incentive program for early retirement of air conditioning units. Commissioner Kogel will also be exploring the existence of other such incentive programs.

IT Upgrade: The IT upgrade is complete. The Village now has enhanced cyber security, a new firewall, and a server.

Village Policies: Mayor Weiss is working with Clerk Spier on various Village policies.

OLD BUSINESS

None.

NEW BUSINESS

Mayor Weiss stated that he will be having another Village Hall Meeting most likely the weekend before Memorial Day. The Shoreham Village Association reported that they, in conjunction with the Green Infrastructure Committee, are planning a volunteer beach clean-up day in the beginning of May. They will report to the Board on further developments. Mayor Weiss thanked David Pence for the great job he did on converting the basketball court into an in-line skating rink during the winter months. Mr. Pence asked if the Village could level the court stating that it was impossible to make ice on the court as it is given the 10 inch difference from one side to the other.

ADJOURNMENT

Motion to adjourn 9:40 PM.

Approved.

(Connell - Neff 5-0)

Submitted,
Cathy Donahue Spier,
Village Clerk