

Shoreham Village Monthly Meeting

July 19, 2022 at 7:30 pm

Agenda

Pledge

Mayor's Comments

Administrative Items: Resolutions

1. Approve the June 14, 2022 Minutes and the July 12, 2022 work session & Executive meeting minutes
2. Approve the Financials/Expenditures
3. Approve the refund of \$1,000 security deposit to Dani Grafer for party held June 18, 2022.
4. Approve the refund of \$1,000 security deposit to John Bates for memorial held July 1, 2022.
5. Accept the donation of \$5,000 from Salvator Filosa towards landscaping projects.
6. Approve the proposal from Etopia Technologies Inc. in the amount of \$2,140 to upgrade outside cameras and DVD with remote monitoring.
7. Approve change of date for Board of Trustees meeting September 20, 2022 back to September 13, 2022 due to change in dates of training for Admin staff.
8. Approve the S & S Cleaning Services contract for 2022/23.

11. RESOLUTION CREATING THE POSITION OF TECHNOLOGY COMMISSIONER

The BOARD OF TRUSTEES of the Incorporated Village of Shoreham, duly convened, does hereby resolve as follows:

WHEREAS, the Village Trustees have determined that the advances in technology warrant the creation of the position of Technology Commissioner,

NOW THEREFORE, be it

RESOLVED, that the position of Technology Commissioner is hereby created, and be it further

RESOLVED, that the duties of the Technology Commissioner shall be as follows:

- provide basic tech support to office staff and trustees
- act as liaison to professional computer support and services
- ensure compliance with state and local data security requirements

- work with office staff on task automation
- assist with documentation of office procedures and policies
- oversee the Village website

And be it further, RESOLVED, that Nancy Delagi is hereby appointed Technology Commissioner for the Incorporated Village of Shoreham, who shall serve at the pleasure of the Village Trustees.

12. RESOLUTION CREATING A FINANCE COMMITTEE

The BOARD OF TRUSTEES of the Incorporated Village of Shoreham, duly convened, does hereby resolve as follows:

WHEREAS, the Village Trustees have determined that it is appropriate to create a Finance Committee for the purposes of providing input and oversight in the Village's finances to ensure the most efficient and effective expenditure of Village funds. The committee reports to the Village Mayor.

NOW THEREFORE, be it RESOLVED, that a Finance Committee is hereby created, and be it further RESOLVED, that the Finance Committee shall have the following responsibilities:

1. Review all existing finance policies and make recommendations for updates as necessary.
2. Research and recommend the adoption of additional finance policies as required by law or sound fiscal management.
3. Monitor fiscal operations of the Village.
4. Participate in the creation of interim reports and budget status reports quarterly.
5. Review the proposed yearly operating and capital budget.
6. Review the proposed annual 5-year capital plan.
7. Assist in the preparation of documents required to raise capital via the issuance of bonds.

RESOLVED, that the following individuals are hereby appointed to the Finance Committee, and shall serve a term of four years:

1. Brian Vail, Chairman
2. ___TBA_____
3. ___TBA_____

13. RESOLUTION ADOPTING ROBERT'S RULES OF ORDER FOR USE AT VILLAGE BOARD OF TRUSTEES MEETINGS

The BOARD OF TRUSTEES of the Incorporated Village of Shoreham, duly convened, does hereby resolve as follows:

WHEREAS the Trustees of the Incorporated Village Shoreham wish to structure the conduct of its public meetings such that Village residents are afforded the best opportunity to participate in the official business of the Village, and

WHEREAS, Robert's Rules of Order provides a uniform procedure for the conduct of meetings which will facilitate efficient public meetings,

NOW, THEREFORE, BE IT

RESOLVED, that the Village of Shoreham shall utilize the procedures set forth in Robert's Rules of Order in the conduct of all meetings going forward, and be it further

RESOLVED, that a copy of Robert's Rules of Order is available on the Village website.

14. Motion to approve bank transfer from Operating account to Capital account:
CHIPS income 22/23 \$48,263.25

Close the regular meeting and open the annual Reorganizational meeting at _____

Close the Reorganizational meeting and reopen the regular meeting at _____

Trustee Mariann Coogan:

- Beach
- Hard Tennis court repair update
- Pickleball lines to be painted on platform courts
- Court Grant \$ work beginning
- Application for new court grant opens in October, 2022

Trustee Laura Baisch:

- Building
- NYMIR form for use of facilities
- Rental of Village Hall fee schedule changes

Trustee Sherry Neff:

- Landscaping east parkland update

Trustee Ed Brickley:

- Building department status

Mayor Thomas Spier:

- Beach access/resident/debris

Resident's Comments/Concerns

Meeting Ends at 9:00 pm

Next Board of Trustees meeting: Tuesday, August 9, 2022 at 7:30 pm

***** Please be aware of the location of the emergency phones at the lower level of Village Hall by the shower and at the corner of Woodville & Briarcliff Roads *****