

Shoreham Village Monthly Meeting

September 13, 2022 at 7:30 pm

**VILLAGE OF SHOREHAM
PO BOX 389
SHOREHAM, NEW YORK 11786**

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INCORPORATED
VILLAGE OF SHOREHAM HELD FOR THE VILLAGE, at 80 WOODVILLE ROAD,
SHOREHAM, NY on **Tuesday, September 13, 2022** at 7:30 p.m.

PRESENT:

Thomas P. Spier	MAYOR
Sherry Neff	TRUSTEE
Laura Baisch	TRUSTEE
Mariann Coogan	TRUSTEE
Edward Brickley	TRUSTEE
Laura Spillane	CLERK/TREASURER
Celeste DeSario	MINUTES

Commissioners, Officials, and Residents present: Neil Baggett, Judy Buyar, Lee Chinalai, Mike Coogan, Nancy Delagi, James Desario, Ruth Kogel, Larry Kogel, Elizabeth Larson, Lorraine Maddalena, David Madigan, Coretta Marcoux, Thomas Marcoux, John Miller, Laura Miller, Rob Minarik, Carl Parisi, Stephen Rosario, Michael Thoennessen, Ute Thoennessen, Brian Vail, & John Weiss.

OPEN MEETING:

Mayor Spier opened the Regular meeting at 7:30 pm.

Pledge of Allegiance

MAYOR SPIER:

Mayor Spier welcomed the residents and said we made it through the summer, and we look forward to the future.

Motion to approve the August 9, 2022 Minutes

Approved: Coogan /Neff 5-0

Motion to approve the Financials/Expenditures:

FINANCIALS:

FINANCIALS / APPROVAL OF EXPENDITURES

OPERATING FUND

Unpaid Bills Audited by the Board August 23, 2022	\$ 1,581.81
Unpaid Bills Audited by the Board September 9, 2022	\$ 25,727.10
Unpaid Bills Audited by the Board September 13, 2022	\$ 2,908.45
Unpaid Bills Audited by the Board September 13, 2022	\$ 28,727.51
Unpaid Bills Audited by the Board Sept. 13, 2022 Capital	<u>\$33,962.00</u>
Total	\$ 92,906.87

Total General Fund/Capital \$92,906.87

August 19th Payroll & Taxes -	\$ 13,844.12
September 2nd Payroll & Taxes-	<u>\$ 11,909.24</u>
Total payroll	\$ 25,753.36

Total Operating Fund Expenditures \$118,660.23

Approved: Brickley /Baisch 5-0

Motion to approve the Unified Court System Internal Audit for the year 6/1/21-5/31/22.

Approved: Brickley/Coogan 5-0

Motion to approve the proposal by Etopia for Authlite installation and configure multi-factor authentication for an amount up to \$2,500.00

Approved: Neff/Baisch 5-0

Motion to approve the use of NYS LGS-1 Retention & Disposition schedule Section 2019-a.

Approved: Coogan/Baisch 5-0

Motion to approve the Village of Shoreham to authorize the Shoreham Village Court to apply for a JCAP grant in the 2022/23 cycle up to the amount of \$30,000.

Approved: Coogan/ Baisch 5-0

Motion to approve the NYMIR insurance bill in the amount of \$28,727.51 for the policy period of 10/1/22-10/1/23.

Approved: Brickley /Neff 5-0

Trustee Mariann Coogan:

Trustee Mariann Coogan said 2021 JCAP Grant Application (Justice Court Assistance Program) has been closed. We have begun the process of applying for the 2022 JCAP grant. The office is in the process of getting prices and working with our court clerk to prepare the grant. The submission deadline is in October. Grant money must be spent on areas related to Court Space (sliding doors need to be replaced in downstairs area of Village Hall where Court holds sessions, for example). Trustee Coogan thanked Beach Commissioner Milana and the following volunteers who worked hard to close the beach for the 2022 season: residents Eric Combs, Chris Formisano, Shawn Hall, Shane Hall, David Kuck, Rob Lieber, Tom Spier, and John Weiss, as well as Lead Lifeguard Dan Paesano. Many people don't realize the amount of hard work that goes into opening and closing the beach, but when residents step up and volunteer their time and effort, we're able to get it done. Personally, and on behalf of all residents, Trustee Coogan thanked Commissioner Maurizio Milana he closed his first season as the Village Beach Commissioner successfully.

Laura Spillane, Village Clerk/Treasurer, presented a laminated list of all the duties performed by John Weiss during his tenure as Beach Commissioner signed by the Board thanking him for his many years of service.

Trustee Laura Baisch:

Motion to approve Village Hall upstairs building rentals for use by the Shoreham Country Club for a TGIF on Friday, October 7, 2022 from 7p.m.- 11 p.m. and for a Thanksgiving Cocktail Party on Saturday, November 26, 2022 from 4 p.m. -7 p.m. and for a Christmas tree lighting, Saturday, December 3, 2022 which is open to all residents.

Approved: Baisch/Brickley 5-0

Trustee Baisch gave a BIG THANK YOU to Alan from Water's Edge, who installs the tree lights every year without compensation.

Trustee Laura Baisch gave a building update saying that the water issue in the electrical panel is still unresolved. Commissioner Minarik wants to shut off sprinkler system to eliminate it as a source of the problem.

Trustee Baisch said the JCAP Grant will allow the Village to replace interior and exterior doors and windows in the lower level of Village Hall. Sterling Glass offered a bid which included tinted glass for exterior doors which would help save on heating and cooling expenses. The tinted glass would not cost extra. Questions about the tinted glass meeting code will be directed to Brad Hammond and our insurance agent. Sterling Glass is on the Suffolk County list of approved merchants so multiple bids are not needed. Trustee Baisch said that a new Lock Box had been purchased by Fire Commissioner, Nancy Delagi after the Village Hall fire alarm went off at midnight and the fire company was ready to break down the Village Hall door if no one was there to provide a key. The Beach ramp needed for beach access also needs a key to open the gate, and the Knox Box would temporarily solve this issue as well.

Rich, our handyman has provided an updated Building Project List and continues to work on maintaining our facilities. Many thanks to Rob Minarik for his oversight.

Trustee Sherry Neff

Trustee Sherry Neff said the cost of labor for Administrative Item #4, the proposal by Etopia for Authlite installation and configuration of multi-factor authentication, is estimated at \$2,130. The Village Fire Commissioner, Nancy Delagi, has contacted the fire department about training on the Village site to improve their response in case of an emergency. They will also test the yelp activation on the Village entrance gate.

Nancy Delagi is also looking into a Knox Box which requires a permit costing approximately \$56 from the Town of Brookhaven. The Marshall's Office will inspect our site and decide on the type of box needed and decide on a location for the box. Nancy has temporarily installed a real estate lock box with a key to the gate to ensure that if there is an emergency, first responders have access to the main gate, the building, and the boat access ramp. RP Fire Department and Laura Spillane have the code to the box.

Trustee Ed Brickley:

Trustee Ed Brickley said the Village received a bid of \$897.00 from Retrofit, a company that can weld aluminum, to repair the entrance gate to the parking lot which was damaged by a vendor's truck. The vendor has taken full responsibility for the repairs and the Village hopes the repairs will be completed next week. The gate is fully functional and can be used while waiting for the repairs. Trustee Brickley explained he is waiting for the Village auditors to complete this year's audit before moving ahead with the curbing project for Dickerson Drive and Willow Court. The Village can use the price structure agreed upon by Brookhaven Town and the approved contractors. The cost will be about \$205,000 and has remained stable for two years. The Fire Hydrant placement on Dickerson has been approved by a Chief of the RPF and a rep from SCWA.

Trustee Brickley, along with Larry Kogel and Val Naso, met with an engineer from LKMA, our engineering firm, and a rep from D.F. Stone, our drainage contractor and examined the sinkholes near the catch basins on Thompson Street, Woodville Road and Hillcrest. They examined a valve box under a cone near the corner of Woodville and Briarcliff and determined that the work was below grade after drainage work was completed. The cost to repair this work is less than \$100. Sinkholes need to be remedied as soon as possible or they will get worse.

Mayor Thomas Spier:

Mayor Thomas Spier announced that Brookhaven Town power-washed the bridge. He is working on getting railings along the wing walls and hopes Brookhaven town will incur this expense.

Mayor Spier said that Ed Weiss, Brian Vail, Sarah Anker and the Village attorney are looking over the contracts which will transfer the bridge ownership to the village. Mayor Spier also mentioned a meeting with Sarah Anker to discuss the transfer of the bridge to the Village.

Mayor Spier, David Madigan, Stephen Rosario, and Trustee Neff met with representatives from the Shoreham Wading River School District (who owns the proposed site) and from the cell

phone company. The reps seemed willing to consider the erection of a cellphone tower at the Briarcliff School located in the Village.

Mayor Spier also mentioned he was looking into Village resident, Barbara Laurencot deeding property to the village.

Mayor Spier said he was looking into laws concerning the use of drones.

Mayor Spier thanked the young men and women who volunteered after Labor Day to prepare the beach for winter. This was a huge team effort which took four hours of work. Mayor Spier said these 40-year-old residents who volunteered their time demonstrated that Village is in good hands moving into the future.

Resident's Comments/Concerns

Dave Madigan pointed out that the NYS LGS-1 website provides training for Village Officials and Commissioners.

Clerk Spillane said she will send out a link to Commissioners and Trustees.

Larry Kogel said the dead trees on Hillcrest Drive need to be removed before hurricane season. The trees are on the Village Right-of-way. He also requested the trees be replaced to maintain the Boulevard look of the street.

Stephen Rosario thanked the Village Clerk for posting the BOT minutes on the website. He requested that any resolutions that entail cost or items that are kept for retention should be placed on the website before a BOT meeting.

Carl Parisi thanked Former Mayor Brian Vail, Mayor Tom Spier, and the Village Board of Trustees for their support in transforming the Platform Tennis Courts into courts for Pickle ball by painting a couple of unobtrusive lines on each court and for approving the purchase of raquets, balls and a pop-up canopy. Carl asked the pickle ball regulars to stand and applaud the various officials and the Board thanking them.

Neil Baggett praised the Board calling them, "A wonderful board."

Trustee Brickley said that because people said it was difficult to hear them during the last meeting, they set up a microphone for this meeting which they forgot to use. He assured the room the Board would use the microphone at the next meeting.

Motion to close the meeting at 8: 04 p.m.

Approved: Spier/Baisch 5-0

Respectfully submitted,

Celeste DeSario

**Next Board of Trustees meetings: Tuesday, October 11, 2022 at 7:30 pm and work session
Tuesday, October 18, 2022 at 7:30 pm**