

Shoreham Village Monthly Meeting

DRAFT Minutes

November 8, 2022 at 7:30 pm

VILLAGE OF SHOREHAM

PO BOX 389

SHOREHAM, NEW YORK 11786

Regular meeting of the Board of Trustees of the Incorporated Village of Shoreham held for the Village at 80 Woodville Road, Shoreham, NY on Tuesday, November 8, 2022 at 7:30 p.m.

PRESENT:

Thomas P. Spier	MAYOR
Laura Baisch	TRUSTEE
Edward Brickley	TRUSTEE
Mariann Coogan	TRUSTEE
Sherry Neff	TRUSTEE
Josephine Romano	DEPUTY CLERK, TREASURER
Laura Spillane	CLERK/TREASURER

Commissioners, Officials, and Residents present: Brian Adams, Neil Baggett, John Boriello, Linda Boriello, Michael Brogden, Judy Buyar, Michael Coogan, Nancy Delagi, James DeSario, Dawn Esser, Robert Kavanaugh, Ruth Kogel, Larry Kogel, Lorraine Maddalena, Rob Minarik, Val Naso, Michael Thoennessen, Ute Thoennessen, Brian Vail, Robert Woods.

OPEN MEETING:

Mayor Spier opened the Regular meeting at 7:31 p.m.

Pledge of Allegiance

Mayor Spier:

Mayor Spier thanked everyone for coming to the meeting. He said his job as mayor has been interesting and he has been working hard. He recently received a text about a drainage problem in the village after the heavy rains, so he grabbed a shovel and helped clear the drain, and he pulled a buck which had been hit by a vehicle out of the road into the woods.

He thanked Laura, Nancy and Josephine for scanning all the contracts and various documents for the Board Meeting onto the website so residents could review the documents before the meeting.

Presentation by North Shore Youth Council Director Robert Woods regarding the contract between NSYC and SWR School District to lease space.

Clerk Spillane:

Motion to table Minutes from the September 13th and October 11, 2022 regular Village monthly meetings

Approved: Spier/Baisch (5-0)

Motion to approve the Minutes from October 18 Work Session and Executive Session Meetings

Approved: Spier/Neff (5-0)

Motion to Approve the Financials/Expenditures

FINANCIALS / APPROVAL OF EXPENDITURES

OPERATING FUND

Unpaid Bills Audited by the Board October 18, 2022	\$ 1,125.38
Unpaid Bills Audited by the Board November 7, 2022	<u>\$ 31,344.40</u>
Total	\$ 32,469.78

CAPITAL FUND

Unpaid Bills Audited by the Board November 7, 2022	\$ 1,325.00
Total	\$ 1,325.00

Total General Fund/Capital \$ 33,794.78

October 14th Payroll & Taxes - \$ 9,247.19

October 28th Payroll & Taxes - \$ 7,611.98

Total payroll \$16,859.17

Total Operating Fund Expenditures \$50,653.95

Approved: Baisch/Spier (5-0)

Motion to Approve financial review for FYE 7/31/22 from Corporate Accounting Solutions.

Approved: Neff/Brickley (5-0)

Motion to Approve the transfer of up to \$200,000 to open a one-year CD at M&T Bank and \$200,000 to open a 6-month CD at M&T Bank from the Dime Bank Money market account and authorize the Treasurer to open both accounts.

Approved: Neff/Brickley (5-0)

Motion to Approve the Justice Village Court dates for 2023: 2/15/23, 5/17/23, 8/16/23 & 11/15/23

Approved: Coogan/Brickley (5-0)

Motion to Approve the donation of the obsolete green chairs from lower level to TSVA, who will sell them.

Approved: Baisch/Neff (5-0)

Motion to Approve the Etopia proposal for Building department laptop for \$860

Approved: Neff/Brickley (5-0)

RESOLUTION authorizing the Mayor to enter into an agreement with DF Stone Contracting, LTD. for the Village of Shoreham "Phase IV" area drainage repairs.

The Board of Trustees of the Inc. Village of Shoreham, duly convened, does hereby resolve as follows:

Whereas, LK McLean Associates, PC prepared a set of specifications for and a contract for "Phase IV" area roadway drainage repairs to areas of the Village including Hillcrest Drive, Thompson Street, and Woodville Road dated October, 2022; and

Whereas LK Mclean Associates, PC ascertained that the cost of such work would be up to \$6,142.50 and;

Whereas, DF Stone Contracting, LTD. is an approved bidder on the approved list of the Town of Brookhaven to perform the work contemplated in LK Mclean's specifications for the "Phase IV" drainage work; and

Whereas, the Village has determined that this contract is a necessary part of its long-term goal to manage drainage of its highways; and

Now Therefore, be it resolved by the Board of Trustees;

That, the Board of Trustees of the Village of Shoreham approves the proposed contract between the Village of Shoreham and DF Stone Contracting, LTD. and authorize the Mayor to sign the said contract for up to \$6,142.50 to DF Stone Contracting, LTD.

That, this resolution shall take effect immediately.

Motion to Approve the emergency drain repairs by DF Stone for \$6,142.50

Approved: Spier/Brickley (5-0)

Motion to Approve the building use application by Laura Baisch for a free CPR training class on January 12, 2023 at 5pm for up to 24 people

Approved: Neff/Coogan (4-1 abstained)

Motion to Approve the snow removal contract with Town of Brookhaven pending approval by counsel

Tabled

Motion to Approve the snow removal contract with S&S Landscaping pending approval by counsel

Tabled

Motion to Approve the lower level of the building use for Tai Chi & Yoga which will be open to all residents at no charge

Approved: Brickley/Baisch (5-0)

Motion to Approve the continued Assessment Services with Michael Haberman Associates at the rate of \$6,000 per year and \$150 to be billed hourly as Assessor

Approved: Neff/Baisch (5-0)

Motion to Approve the building use application by TSVA for January 21, 2023 upper level on genealogy at the rate of \$150.

Approved: Neff/Spier (5-0)

Trustee Mariann Coogan:

Trustee Mariann Coogan reported that as we are now in the off season, Code Enforcement coverage will be four days per week, 5-hour shifts. This schedule is to stay within our budget. Fridays, Saturdays, and Sundays will be covered regularly, and the fourth day will float based on the needs of the Village; for example, coverage for Book Group, SCC events, monthly Village meetings. As always, if there is an emergency or a resident wishes to report something suspicious, 911 should be called.

Trustee Laura Baisch:

Trustee Laura Baisch announced the Village would like to offer a CPR course through Stony Brook University Police which provides course work for free. If a resident would like a card signifying, he/she has completed the training, the cost is \$20.00. The course enrollment is 24 people and if the first-class fills, another section can be offered. The course will include CPR, First Aid, and AED. Laura will send out an email to residents explaining the course and enrollment requirements.

Kathy Simos would like to use the lower level of the clubhouse for Yoga and Lee Chinalai would like to use the lower level of the clubhouse for Tai Chi class. Both activities were offered outside during the warmer months, but now both would like to move indoors. The specific days for these activities have not yet been decided.

Trustee Mariann Coogan asked if there is an end date so the board could re-evaluate the use of the building and access the need for additional cleaning services.

Trustee Baisch responded that the cleaning presently includes cleaning the bathrooms

Laura Spillane suggested that the end date be July 31st which is the end of the fiscal year.

Trustee Baisch suggested using June 30 as the final date for the activities before re-evaluation.

Trustee Sherry Neff:

Trustee Sherry Neff said her report was covered in the IT Resolution which approved the Etopia proposal for a building department laptop for \$860.

Trustee Neff thanked Nancy Delagi and Judy Buyar for all their work.

Trustee Ed Brickley:

Gate:

Trustee Ed Brickley reported that there is no news on the repairs to the automatic gate at the entrance to the parking lot. We have been in touch with the contractor who damaged the gate, and we are trying to agree on an acceptable repair contractor.

Fire Hydrant:

The paperwork from the RPFd has been sent to the SCWA. The SCWA has taken measurements for the new hydrant and plans and drawings will be completed within a week, and the new hydrant will be installed within a month.

Curbing Estimate:

The curbing project for Dickerson Drive, Willow Court and the west side of Woodville Road will cost approximately \$210,000. We have secured the estimate through NYS General Municipal Law S103 which gives us access to the price structure negotiated between Brookhaven Town and approved contractors. The project will include approximately 3400 feet of curbing. The curbing is actually part of our drainage system as it is instrumental in keeping storm water in the gutter and funneling it into our drainage system. It also helps to keep sand and debris from washing into the street and clogging the drain. We hope to approve the project at the December meeting.

Mayor Thomas Spier:

Mayor Spier said he met with Ed Weiss about the Bridge and with Dave Madigan and Steve Rosario about the cell phone tower. A letter is being composed to the cell phone company asking for specificity and schematics.

Resident's Comments/Concerns:

Neil Baggett announced upcoming TSVA Events: The first event will take place on November 21st at 4 p.m. and the topic is Climate Change. The second event will take place on January 19 at 4 p.m. and the topic is Genealogy.

Larry Kogel said the Building Steward should be able to approve building use AFTER the BOT sets some general parameters to keep the process streamlined.

Nancy Delagi announced that she will create a CPR class sign-up sheet on the Village website.

MOTION to close the meeting at 9:00 p.m.

Approved: Tom/Laura (5-0)

Respectfully submitted,

Celeste DeSario

Next Board of Trustees meeting: Tuesday, December 13, 2022 at 7:30 pm