

Shoreham Village Monthly Meeting

Minutes

December 13, 2022 at 7:30 pm

VILLAGE OF SHOREHAM

PO BOX 389

SHOREHAM, NEW YORK 11786

Regular meeting of the Board of Trustees of the Incorporated Village of Shoreham held for the Village at 80 Woodville Road, Shoreham, NY on Tuesday, December 13, 2022 at 7:30 p.m.

PRESENT:

Thomas P. Spier	MAYOR
Laura Baisch	TRUSTEE
Edward Brickley	TRUSTEE
Mariann Coogan	TRUSTEE
Sherry Neff	TRUSTEE
Jennifer Alexander	STEWARD/BUILDING MANAGER
Laura Spillane	CLERK/TREASURER
Celeste DeSario	Minutes

Commissioners, Officials, and Residents present: Donna Abbatiello, John Borriello, Linda Borriello, James DeSario, Ruth Kogel, Larry Kogel, Barbara Kullen, David Madigan, Rob Minarik, Val Naso, Stephen Rosario, Brian Vail, Stephen Walker & John Weiss

OPEN MEETING:

Mayor Spier opened the Regular meeting at 7:30 p.m.

Pledge of Allegiance

Mayor Spier:

Mayor Spier greeted everyone and said he had no comments. All information pertaining to the Board Meeting had been posted online so anyone attending the meeting could look over the agenda and resolutions beforehand.

Clerk Spillane

Clerk Spillane explained that the residents' comments will remain in the minutes, and a couple of minor editing corrections were being made to the November 8 minutes.

1. Motion to approve minutes from the September 13, 2022, October 11, and November 8, 2022, regular Village monthly meetings

Approved: Neff/Brickley (5-0)

2. Motion to Approve the Financials/Expenditures:

FINANCIALS / APPROVAL OF EXPENDITURES

OPERATING FUND

Unpaid Bills Audited by the Board November 29, 2022	\$ 985.66
Unpaid Bills Audited by the Board December 8, 2022	\$ 24,605.37
Unpaid Bills Audited by the Board November 7, 2022	<u>\$ 3,337.03</u>
Total	\$ 28,928.06

Total Operating Fund \$ 28,928.06

November 10th Payroll & Taxes	\$ 9,312.30
November 25th Payroll & Taxes	\$ 8,462.41
December 9th Payroll & Taxes	<u>\$ 6,213.89</u>
Total payroll	\$ 23,988.60

Total Operating Fund Expenditures \$52,916.66

Approved: Spier/Baisch (5-0)

3. Motion to Approve Snow Removal Contract with Town of Brookhaven

RESOLUTION

AUTHORIZING THE MAYOR TO ENTER INTO AN INTERMUNICIPAL AGREEMENT WITH THE TOWN OF BROOKHAVEN FOR SNOW REMOVAL SERVICES

The BOARD OF TRUSTEES of the Incorporated Village of Shoreham, duly convened, does hereby resolve as follows:

WHEREAS, the Town of Brookhaven prepared a contract for the removal of snow and ice accumulation on all Village streets between January 1, 2023 and December 31, 2025; and

WHEREAS, Section 142-C of the highway law of the State of New York allows towns and villages to enter into agreements for towns to remove snow and ice from the streets of villages located within that town, and;

WHEREAS, the Town Board of the Town of Brookhaven by resolution adopted November 17, 2022 authorized the execution of an Intermunicipal Agreement with the Village of Shoreham for snow and ice removal; and

NOW THEREFORE, be it RESOLVED by the Board of Trustees:

THAT, the Board of Trustees of the Village of Shoreham approves the proposed Inter Municipal Agreement between the Village of Shoreham and the Town of Brookhaven and authorizes the Mayor to sign said contract.

THAT, this Resolution shall take effect immediately.

Approved: Spier/Brickley (5-0)

**4. Motion to Approve the snow removal contract with S&S Landscaping
RESOLUTION**

**AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH S&S
COMPLETE LANDSCAPING CORP. FOR SNOW REMOVAL SERVICES**

The BOARD OF TRUSTEES of the Incorporated Village of Shoreham, duly convened, does hereby resolve as follows:

WHEREAS, S& S Complete Landscaping Corp. prepared a contract for the plowing of snow at the “circle” entry road by the Village Hall building, the west lower parking lot, the roadway near garage area, the parking area along Briarcliff Road for the platform courts, and the shoveling of snow from the walkway to Briarcliff Road to the bottom of the platform stairway, the upper sidewalk and entrance landing of Village Hall, the walkway and stairway leading to flagpole area, and the patio leading to doors by public bathrooms; and

WHEREAS, S&S Complete Landscaping Corp. set forth their rates for this work in the contract; and,

WHEREAS, the Village has determined that this contract is a necessary part of its goal to manage the safety of its parking areas and walkways; and

NOW THEREFORE, be it RESOLVED by the Board of Trustees:

THAT, the Board of Trustees of the Village of Shoreham approves the proposed Contract between the Village of Shoreham and S&S Complete Landscaping Corp. and authorize the Mayor to sign said contract.

THAT, this Resolution shall take effect immediately.

Approved: Spier/Baisch (5-0)

5. Motion to Approve and authorize Justice David Desmond to open and operate a bank account for Court monies at Dime Community Bank.

Approved: Coogan/Spier (5-0)

6. Motion to Approve the addition of 2 members, for a total of 5, to the Finance Committee and appoint Ed Weiss, Kate Tastrom, Shawn Hough and Tom McManus as members

Approved: Brickley/Neff (5-0)

Trustee Brickley said that the project for curbing was for the west side of Woodville because much of Woodville is not a village road.

By using the price structure negotiated between Brookhaven Town and Laser Industries, the village received a more favorable price than we could have gotten otherwise.

7. Motion to Approve the resolution with Laser Industries for up to \$230,000 for curbing work.

RESOLUTION

AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH LASER INDUSTRIES, INC. FOR CONCRETE WORK AT DICKERSON DRIVE, WILLOW COURT, AND WOODVILLE ROAD (WEST SIDE ONLY).

The BOARD OF TRUSTEES of the Incorporated Village of Shoreham, duly convened, does hereby resolve as follows:

WHEREAS, Laser Industries, Inc. prepared a set of specifications for concrete work and related work for Dickerson Drive, Willow Court, and Woodville Road (west side only) a copy of which is annexed hereto as Schedule "A"; and

WHEREAS, Laser Industries, Inc. submitted a proposal setting the cost of such work as a total gross sum of \$209,454.45; and,

WHEREAS, Laser Industries, Inc. is an approved bidder on the approved list of the Town of Brookhaven to perform the work contemplated in the Town of Brookhaven's Town-Wide Concrete Requirements Contract; and

WHEREAS, Laser Industries, Inc. was awarded the Town of Brookhaven's Town-Wide Concrete Requirements Contract #20200020, which contract was awarded by the Town of Brookhaven by Town Board Resolution 2020-0201 dated March 12, 2020 and executed by the Town of Brookhaven and Laser Industries, Inc. on March 26th, 2020, and

WHEREAS, the Village has determined that this contract is a necessary part of its long-term goal to manage and maintain the drainage of its highways; and

NOW THEREFORE, be it **RESOLVED** by the Board of Trustees:

THAT, the Board of Trustees of the Village of Shoreham approves the proposed Contract with Laser Industries, Inc. in the amount of up to \$230,000, including contingency funds and authorizes the Mayor to execute the necessary documents therewith.

THAT, this Resolution shall take effect immediately

Approved: Brickley/Neff (5-0)

8. Motion to Approve the resolution with LK McLean for Engineering Supervision for up to \$25,000.

RESOLUTION

AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH L.K. McLEAN ASSOCIATES, P.C. FOR CONCRETE WORK AT DICKERSON DRIVE, WILLOW COURT, AND WOODVILLE ROAD (WEST SIDE ONLY).

The BOARD OF TRUSTEES of the Incorporated Village of Shoreham, duly convened, does hereby resolve as follows:

WHEREAS, pursuant to a separate resolution the Village has approved drainage work and curbing work to be performed by Laser Industries and D.F. Stone on portions of Dickerson Drive, Willow Court and Woodville Road; and

WHEREAS, L.K. McLean Associates, P.C. has provided a proposal for inspection and administration for the above-referenced drainage and curbing work, including reviewing contractor submittals, answering contractor RFI's, review and approval of contractor invoices, review and approval of contractor certified payroll, and construction inspection of drainage, concrete and paving work; and

WHEREAS, L.K. McLean Associates P.C. has provided a budgetary cost estimate of \$22,740.00 for its performance of the aforementioned work; and

WHEREAS, the Village has determined that this contract is a necessary part of its long-term goal to manage and maintain the drainage of its highways; and

NOW THEREFORE, be it **RESOLVED** by the Board of Trustees:

THAT, the Board of Trustees of the Village of Shoreham approves the proposed Contract with L.K. McLean Associates, P.C. in an amount up to \$25,000.00 and authorizes the Mayor to execute the necessary documents therewith.

THAT, this Resolution shall take effect immediately

Approved: Brickley/Baisch (5-0)

9. Motion to Approve the hiring of Dawn Damrau and Nicole Biagioni as Assistant Stewards at the rate of \$22 per hour.

Approved: Baisch/Neff (5-0)

10. Motion to Approve the rental of Village Hall upper level by Donna Aliperti for Sunday, January 15, 2023 from 10:30 am – 6:30 pm for the amount of \$2,000.

Approved: Baisch/Brickley (5-0)

Trustee Neff said that currently the server and the networking equipment are unsecured in the office, and therefore at risk in the event of a break in. The server is well past its prime. We

have been talking about a replacement for years and would like to do this before it becomes an emergency situation.

11. Motion to Approve the Etopia proposal for new Domain Controller, file server replacement, managed switch & server rack install in the amount of \$7,570.

Approved: Neff/Spier (5-0)

Trustee Mariann Coogan:

Trustee Mariann Coogan reported that back in October, Suffolk County Police Department moved a car to the school exit by Briarcliff and Tower Hill Roads They did not follow up with removing the vehicle. The school district was not addressing the issue. Our Code Enforcement officers were trying to give the owner of the abandoned car time to move it because of the expense they would incur, but the problem remained unresolved. Therefore, on Monday, November 28, Lead Officer Romano had the car towed.

Trustee Coogan stated “as we close the 2022 tennis season, on behalf of all residents I would like to thank Recreation Commissioner George Lynn for taking down the tennis nets on the HarTru courts in preparation for winter. I would also like to thank Nancy Delagi for rolling the HarTru courts on a regular basis from early June through the end of September. This weekly maintenance preserves the quality of the courts throughout the season. Commissioner Lynn also asked to acknowledge Nancy Delagi and Geordie Frei for all their help with the tennis courts throughout the season. Everyone’s volunteerism is greatly appreciated”.

Trustee Laura Baisch:

Trustee Laura Baisch reported that as we increase the use of our Village Hall and approve more rentals, it is important that we have trained staff available to assist in running this facility. Both Dawn Damrau and Nicole Biagioni come to us through personal recommendation of our Steward and Building Manager, Jen Alexander. You may see Dawn & Nicole work in the capacity of a Village employee, or they might be employed by the Shoreham Country Club depending upon need.

Trustee Baisch thanked all who signed up for the CPR class to be held January 12th 2023 at 5 PM. The class was capped at 24 and is now full. If anyone is still interested in taking CPR, please do register, and if we get a large enough group, we can work on setting up a separate date.

Trustee Baisch thanked our Village Hall Commissioner, Rob Minarik, our handyman Rich Schuler, and our clerks, Laura, Josephine, & Jen. There is rarely a week that goes by that we are not contacted regarding a building question or issue. It is because this group notices the little things and the big things, and they care about our Village Hall. Without their persistence,

expertise, and hard work, the many facets that go into running this building would not shine like they do.

This month we completed small projects like replacing the damaged contactor on the electrical panel, replacing a damaged fire extinguisher and bracket in the lower-level kitchen, and inspecting the lift/elevator. We still need to dispose of the old ice maker. Rob Minarik is looking into the evacuation of the Freon. Once completed, we are hoping that perhaps those of you involved with the Tesla Science center may want the ice machine for your scrap metal collection. We will be reaching out for your assistance. (Dave Madigan acknowledged and reported that Maurizio Milano might be able to assist with transport).

Trustee Sherry Neff:

Trustee Sherry Neff said the proposal from Etopia covers a new server and a secure cabinet to store the server in. Currently the server and the networking equipment are unsecured in the office, and therefore at risk in the event of a break in. The server is well past its prime. We have been talking about a replacement for years and would like to do this before it becomes an emergency situation.

Trustee Ed Brickley:

Trustee Brickley reported that last week a crew from the repair company, Retro Fit, repaired the parking lot entrance gate by welding the hinge back on and aligning the gate. The repairs were completed with no cost to the Village thanks to the efforts of Rob Minarik and Jenn Alexander.

SCWA sent a road opening permit on December 12, 2022 indicating where they would like to place the new fire hydrant on Dickerson Drive. They are ready to install the new hydrant once we approve the exact position. December 14, 2022, Larry Kogel, Val Naso, and Ed Brickley will evaluate the placement for the hydrant so SCWA can move ahead.

Two resolutions were approved earlier in the meeting for the curbing project on Dickerson Drive, Willow Court and part of Woodville Road. We approved up to \$230,000 for curbing work by Laser Industries and up to \$25,000 for LK McLean for engineering supervision. The total cost for the project should come to about \$225,000. The funding will come from several sources: \$30,000 from the yearly tax assessment earmarked for roads, \$54,000 from Federal money which must be spent on road improvements within the next two years. We expect to receive \$46,000 in CHIPS money from NY State as we have for the past two years. CHIPS money must be spent on capital improvements within 2 years. The remaining money, \$100,000, will be drawn from Capital reserves.

Mayor Thomas Spier:

Mayor Spier said he is reviewing the bridge contract which was drafted 5 years ago and needs to be updated due to its age and the addition of the Rails to Trails.

The cell phone committee met and they will look at putting the devices on top of telephone poles as the Briarcliff School site won't work.

Resident's Comments/Concerns:

Larry Kogel reiterated reasons why North Shore Youth Council should be allowed to use Briarcliff School. He also offered to be the liaison to negotiate this potential plan between the Shoreham-Wading River School District and Shoreham Village.

Jim DeSario objected to using the Briarcliff School for the Youth Group stating that the Briarcliff School is zoned as a school in a residential area and the youth group does not meet the criteria as a school.

Val Naso objected to Jim and Celeste DeSario's opposition to the North Shore Youth Council's use of the Briarcliff School. The residents became increasingly loud and Mayor Spier had to call the meeting to order.

David Madigan reported that the Shoreham-Wading River School Board was not willing to consider a cell phone facility on their Briarcliff property.

David also announced that a long-time village resident, Kate Polk who now resides in Wading River, had lost everything in a fire. Mr. Madigan's wife, Dawn, has started a Go Fund Me page to help Ms. Polk and asked that people spread the word to help.

Stephen Rosario suggested that the Village apply for a 2024 Grant Funding to improve the health of Long Island Sound. He has been using webinars to get information on bioswales and grants. He volunteered to help to learn more and get involved in grant applications.

David Madigan recommended a small grant committee be formed and asked for Stephen Rosario to be appointed.

Mayor Spier thanked Mr. Rosario and said Larry Kogel has been the Village's Public Works Commissioner for 25 years and has looked at grants for bioswales in has cited different areas in the Village for placement of the bioswales.

Donna Abbatiello asked how residents would be informed about curbing work on Dickerson.

MOTION to close the meeting at 8:27 p.m.

Approved: Sherry/Mariann (5-0)

Respectfully submitted,
Celeste DeSario

Next Board of Trustees meeting: Tuesday, January 10, 2023 at 7:30 pm