

Shoreham Village Monthly Meeting

Minutes

FEBRUARY 14, 2023

VILLAGE OF SHOREHAM

PO BOX 389

SHOREHAM, NEW YORK 11786

Regular meeting of the Board of Trustees of the Incorporated Village of Shoreham held for the Village at 80 Woodville Road, Shoreham, NY on Tuesday, February 14, 2023 at 7:30 p.m.

PRESENT:

Thomas P. Spier	MAYOR
Laura Baisch	TRUSTEE
Mariann Coogan	TRUSTEE
Sherry Neff	TRUSTEE
Ed Brickley	TRUSTEE (via phone)
Laura Spillane	CLERK/TREASURER
Jennifer Alexander	STEWARD/BUILDING MANAGER
Dawn Thomas	Attorney
Celeste DeSario	Minutes

Commissioners, Officials, and Residents present: Donna Abbatiello, Michael Coogan, Kathy Delaney, James DeSario, Roxane Gruenheid, Ruth Kogel, Larry Kogel, Barbara Kullen, Stephen Rosario, Sara Toscano (Kallenbach), Filippo Toscano, Michael Brogden

OPEN MEETING:

Mayor Spier opened the Regular meeting at 7:30 p.m.

Pledge of Allegiance

Mayor Spier:

Mayor Spier greeted everyone and thanked them for coming.

Clerk Spillane:

1. Motion to approve the minutes from December 13, 2022, and January 10, 2023, regular monthly meetings

Approved: Neff/Coogan (4-0)

2. Motion to approve the Financials/Expenditures

FINANCIALS:

FINANCIALS / APPROVAL OF EXPENDITURES

OPERATING FUND

Unpaid Bills Audited by the Board February 3, 2023	\$ 1,217.36
Unpaid Bills Audited by the Board February 9, 2023	\$ 14,823.34
Unpaid Bills Audited by the Board February 14, 2023	\$ <u>1,890.38</u>
Total	\$ 17,931.08

CAPITAL FUND

Unpaid Bills Audited by the Board February 9, 2023	\$ <u>825.00</u>
Total	\$ 825.00

Total Operating & Capital Funds \$ 18,756.08

January 20th Payroll & Taxes -	\$ 8,460.53
February 3rd Payroll & Taxes -	\$ <u>8,960.04</u>
Total payroll	\$17,420.57

Total Operating & Capital Fund Expenditures \$36,176.65

Approved: Baisch/Spier (4-0)

3. Motion to approve the refund of the security deposit of \$1,000 for the Aliperti event held on January 15, 2023.

Approved: Baisch/Neff (4-0)

4. Motion to approve the following dates for SCC use of building/grounds:

- St. Patrick's Day TGIF 3/17/23
- Children's Spring party 4/8/23
- Memorial Day cocktail party 5/28/23
- July 4th party 7/1/23
- Family Beach party 7/8/23
- Progressive Dinner 7/22/23
- Clambake 8/5/23
- LI Symphony at Joe's Field 8/12/23 (8/13/23 rain date)
- Rock Skipping contest 8/20/23
- Labor Day party 9/2/23

Approved: Coogan/Neff (4-0)

5. Motion to approve the appointment of Blake Hough as Building Commissioner.

Approved: Baisch/Coogan (4-0)

6. Motion to approve the rental of Village Hall upper level on 7/20/23 by Rachel Formisano at the rate of \$800.00.

Approved: Baisch/Spier (4-0)

7. Motion to approve TSVa Blossoms and Bees Event on March 10, 2023 from 5-10 p.m. to be held on the upper level of the clubhouse.

Approved: Neff/Baisch (4-0)

Trustee Mariann Coogan:

Code Enforcement

Trustee Coogan reported that two instances of mail being removed from mailboxes have been reported to the Clerk's office. Residents were notified of this via email. Residents are reminded to be vigilant of unfamiliar cars or pedestrians near their and their neighbors' mailboxes. Someone has been posting advertisements on Village property. These postcard style ads are being adhered using heavy duty staples around our recreation areas, on our message boards, and on our new street posts. They have been notified to stop these postings. If anyone sees

them continuing to do so moving forward, and can provide any details to identify the individuals, please contact the office.

Trustee Ed Brickley

Reported for Trustee Brickley by Trustee Laura Baisch

Fire Hydrant

Trustee Brickley reported that SCWA has finally installed a new fire hydrant near the middle of Dickerson Drive. Trustee Brickley thanked everyone who played a part in making this possible. Years ago, Steve Walker worked on this. A couple of years ago after considerable effort Sherry Neff was able to accomplish having the Village join the Rocky Point Fire District which facilitated this accomplishment. Val Naso met with Chief Fred Hess of the RPF and showed him Dickerson without the hydrant. Fred immediately agreed to help us. Fred Hess and Val Naso worked with Steve Huber at SCWA to finalize the details. Residents of Dickerson should check their homeowner's insurance policy to see if there may be a discount associated with being closer to a fire hydrant.

Curbing Project

Due largely to the efforts of Larry Kogel, everything is now in place to begin the curbing project on Dickerson, Willow and parts of Woodville.

Val Naso has walked the roads with a rep from LKMA, our engineering firm. They have created a mark- out and plans for driveway aprons and curb breaks. Val plans to meet with the residents to make sure that everyone is happy with the plans.

Work, which is somewhat weather dependent, should begin in the first week of March.

Trustee Laura Baisch

Building Application: SWR School

Trustee Baisch reported that SWR is requesting a beach day on 6/15/2023 for their entire First-Grade Class chaperoned by teachers, classroom aides, and parents. The Board would like to approve this event with the following contingencies:

- The event will run for 2 hours as requested, from 9 a.m. to 11 a.m.
- The maximum number of people allowed will be 180 which includes students, teachers, aides, parents and one guard.
- Parking will only be allowed within the confines of the Village facilities so Village Residents can still use the beach or parking facilities during the event.

Narcan Training

As a follow-up to the CPR and AED Courses, Jen Alexander, our Steward and Trustee Baisch took the Narcan Training Course through Mather's Chemical Dependency Clinic. The Narcan Kits which were issued at the completion of the course, are being kept by Jen Alexander to be used in the event of an overdose.

Building Update

Jen and Rich have been busy this month repairing and maintaining the Village Hall Building.

- The piano has been tuned
- Repairs to the upstairs walk-in refrigerator evaporator have been completed
- The downspout damaged by a high windstorm has been repaired.

Trustee Baisch thanked Jen and Rich for their expertise and care of the building. The little things like Jen noticing the walk-in refrigerator was running a degree or two warmer than normal allows us to do preventative maintenance and saves us from catastrophes during an event. Jen has been putting together a Building Maintenance Punch List so all required maintenance is scheduled.

Rob Minarik and Trustee Baisch are continuing to work on finalizing the prioritization of building projects as they relate to the Engineer's Building Condition Survey and are working with Brian Vail and the Finance Committee to determine a budget.

As mentioned last month, the Board needs to update the building rental agreement and fee structure so they are commensurate with insurance requirements and reflect coverage for expenses incurred including our Steward and Code Enforcement Salaries as well as cleaning fees. Unfortunately, other items have taken precedence, but we hope to present on these areas next month.

Trustee Sherry Neff

Trustee Neff reported that the server Cabinet is in place as well as the new server and switch. Everything is working nicely. The last step is to decommission the old server. This will take place this week or next. Thank you to Commissioner Delagi for all of her work and guidance on this project.

Trustee Neff reported that a parkland tree was partially down and leaning over the basketball court. Thank you to Commissioner Mahoney for arranging to have S&S remove the tree.

Mayor Thomas Spier

Mayor Spier announced he met with Brian Egan, the Village Attorney, and asked him to review the agreement pertaining to the bridge transfer.

Mayor Spier also met with Dan Losquadro about putting up a fence by the bridge. After looking at the survey, he saw the property upon which the bridge is located, is smaller and a little narrower than he originally thought.

Mayor Spier, Trustee Neff, Mr. Rosario, Mr. Madigan, and Mr. Alessi had a conference with the company that installs an apparatus on an existing telephone poles which would boost cell phone service to the village if installed. Mayor Spier said he is excited that could happen soon and said the village will need a code to protect itself.

Residents' Comments/ Concerns:

Michael Brogden addressed the problem of letters being stolen from Village residents' mailboxes and advised residents not to put up flags to announce mail is in the box. Mr. Brogden reiterated the question he posed to the Board at the January 10, 2023 meeting: Why does the Village exist?

Mayor Spier responded that the village offers amenities and social events to its residents and the ability to respond quickly to village issues such as road repairs. Living in the Village is a personal choice.

Donna Abbatiello asked about the aesthetics of the ongoing curbing project.

Trustee Coogan suggested to Ms. Abbatiello that she contact Val Naso, as Trustee Brickley stated earlier that Val Naso would meet with residents about the curbing on Dickerson. Ms. Abbatiello thanked everyone who worked to reposition the new Fire Hydrant on Dickerson. Ms. Abbatiello also said the curbs throughout the village were inconsistent: different sizes and material have been used.

Larry Kogel reported that the new curbs will look exactly like the curbs they are replacing and the budget is already in place. The work should be done sometime in March 2023. Once the curbing is replaced milling and paving need to be completed and then the Village goes into maintenance mode and hopefully the trustees will allocate money for maintenance. Larry mentioned the Rotary Club's First Annual Golf Tournament will take place on June 19, 2023 at St. George's Country Club. Larry is also selling cookbooks at \$25 apiece to raise money for the rotary club.

Stephen Rosario said the Village should update its 2015 Comprehensive plan.

Michael Brogden also announced that the Doctor's Office on Woodville Road is closing on March 10 and there are no plans at this time for using the building.

Barbara Kullen introduced her new neighbor, Kathy Delaney.

MOTION to close the meeting at 8 p.m.

Approved Neff/Baisch (4-0)

Respectfully submitted,
Celeste DeSario

NEXT MEETINGS:

Work Session Tuesday, March 7th at 7:30 p.m. and regular meeting on Tuesday, March 14th at 7:30 p.m.