

**VILLAGE OF SHOREHAM**  
**BOARD OF TRUSTEES MEETING**  
**APRIL 11, 2023**  
**BOX 389**  
**SHOREHAM, NEW YORK 11786**

Regular meeting of the Board of Trustees of the Incorporated Village of Shoreham held for the Village at 80 Woodville Road, Shoreham, NY on Tuesday, April 11, 2023 at 7 p.m.

**PRESENT:**

<b>Thomas P. Spier</b>	<b>MAYOR</b>
<b>Laura Baisch</b>	<b>TRUSTEE</b>
<b>Edward Brickley</b>	<b>TRUSTEE</b>
<b>Mariann Coogan</b>	<b>TRUSTEE</b>
<b>Laura Spillane</b>	<b>CLERK/TREASURER</b>
<b>Jennifer Alexander</b>	<b>STEWARD/BUILDING MANAGER</b>
<b>Celeste DeSario</b>	<b>MINUTES</b>

**Commissioners, Officials, and Residents present: John Borriello, Lynda Borriello, Michael Brogden, Nancy Delagi, Jim DeSario, Dawn Esser, Larry Kogel, Barbara Kullen, Rob Minarik, Val Naso, Stephen Rosario, John Weiss.**

**OPEN MEETING:**

Mayor Spier opened the Regular meeting at 7 p.m.

Pledge of Allegiance

**Motion to close the regular meeting at 7:03 p.m. and open the Executive Meeting to discuss personnel salaries for budgeting purposes.**

*Approved: Coogan/Brickley (4-0)*

**Administrative Items: Resolutions**

**1. Motion to close Executive Meeting and reopen the regular meeting at 7:47 p.m. No action taken.**

*Approved: Brickley/Spier (4-0)*

**2. Motion to approve the minutes of work session of March 7 and the March 14, 2023 as amended.**

*Approved: Brickley/Baisch (4-0)*

**3. Motion to Approve the Financials/Expenditures**

**FINANCIALS / APPROVAL OF EXPENDITURES**

**OPERATING FUND**

Unpaid Bills Audited by the Board March 23, 2023	\$ 307.33
Unpaid Bills Audited by the Board April 4, 2023	\$ 78.02
Unpaid Bills Audited by the Board April 5, 2023	\$ 15,914.22
Unpaid Bills Audited by the Board April 11, 2023	\$ <u>5,115.00</u>
Total	\$ 21,414.57

**CAPITAL FUND**

Unpaid Bills Audited by the Board April 5, 2023	\$ <u>1,020.00</u>
Total	\$ 1,020.00

**Total Operating & Capital Funds \$ 22,434.57**

March 17th Payroll & Taxes	\$6,983.31
March 31st Payroll & Taxes	\$ <u>8,266.49</u>
Total payroll	<b>\$15,249.80</b>

**Total Operating & Capital Fund Expenditures \$37,684.37**

*Approved: Baisch/Coogan (4-0)*

Clerk Spillane announced the Tentative assessment roll is available for review and Grievance deadline is Tuesday, April 18, 2023.

**4. Motion to approve the date of the next Village Election**

**Whereas the next Village Election will be held on Tuesday, June 20, 2023 from 12 noon – 9 p.m.; and**

**Whereas the Board of Trustees must appoint Inspectors of Elections and designate by resolution the polling places and method of registration for the Village Election on June 20, 2023.**

**NOW THEREFORE BE IT RESOLVED**

**Section 1: That the Board of Trustees of the Village of Shoreham designate the Village Hall, 80 Woodville Road, Shoreham as the polling place during the hours of 12 noon until 9 P.M. for all residents of the Village of Shoreham for the Annual Election to be held on June 20, 2023; and**

**Section 2: That all residents registered with the Suffolk County Board of Elections, Yaphank, New York will be eligible to vote at the Election, June 20, 2023, and that the Village will not hold a separate registration day.**

**Section 3: That Lucia Mazzarelli and Laura DeTemple, residents of the Village of Shoreham be appointed to serve as Inspectors of Elections and Deb Tonetti will be an alternate for the Village of Shoreham at the General Election to be held on June 20, 2023. Lucia Mazzarelli shall be appointed Chairperson and each Inspector and poll watcher (if required) will be compensated \$200.**

**Motion to accept the resolution:**

*Approved: Coogan/Baisch (4-0)*

**5. Motion to Approve the contract with Longmeadow Landscaping contract for the 2023 season.**

**AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH LONGMEADOW LANDSCAPING MAINTENANCE, INC. FOR LANDSCAPING SERVICES**

**The BOARD OF TRUSTEES of the Incorporated Village of Shoreham, duly convened, does hereby resolve as follows:**

**WHEREAS, Longmeadow Landscaping Maintenance Inc. prepared a contract for landscaping maintenance for parts of the village grounds, including: rock garden near clubhouse, garden beds at clubhouse entrance, flagpole, gazebo area, Pallister's Path, sundial garden, berm beds and guard booth; and**

**WHEREAS, Longmeadow Landscaping Maintenance Inc. set forth their rates for this work in the contract; and,**

**WHEREAS, the Village has determined that this contract is a necessary part of its goal to manage the maintenance and beautification of village property; and**

**NOW THEREFORE, be it RESOLVED by the Board of Trustees:**

**THAT, the Board of Trustees of the Village of Shoreham approves the proposed Contract between the Village of Shoreham and Longmeadow Landscaping Maintenance Inc. and authorize the Mayor to sign said contract.**

**THAT, this Resolution shall take effect immediately.**

Trustee Coogan asked if the contract includes the flower barrels around the tennis courts and on the deck around Village Hall.

Clerk Spillane responded that both areas were included in the contract.

*Approved: Brickley/Baisch (4-0)*

**6. Motion to Approve the rental of the upper level on Friday, May 5th from 6:30pm- 10:30pm for Cinco de Mayo, to the Shoreham Country Club at the rate of \$500.**

*Approved: Coogan/Brickley (4-0)*

**7. Motion to Approve the extension of the contract dated 3/21/22 with the Town of Brookhaven for Fire Marshall Services for 2023.**

**AUTHORIZING THE MAYOR TO APPROVE THE EXTENSION OF AN INTERMUNICIPAL AGREEMENT WITH THE TOWN OF BROOKHAVEN FOR FIRE MARSHAL'S SERVICES**

**The BOARD OF TRUSTEES of the Incorporated Village of Shoreham, duly convened, does hereby resolve as follows:**

**WHEREAS, the Incorporated Village of Shoreham entered into an Intermunicipal agreement with the Town of Brookhaven on March 21, 2022 pursuant to which the Town of Brookhaven would provide the fire marshal service to the Village of Shoreham on an as-needed basis; and WHEREAS, the aforementioned Intermunicipal agreement was for a base term expiring March 21, 2023 with the Town of Brookhaven having the sole option to extend the Agreement for two (2) additional one-year terms; and**

**WHEREAS, the Town of Brookhaven prepared a letter of intent to extend the Intermunicipal agreement for one (1) additional year (March 21, 2023 – March 20, 2024) at the 2023 fire marshal services rates submitted therewith; and**

**WHEREAS, municipal corporations in the State of New York, including the parties herein, are authorized under General Municipal Law §119-o to enter into agreements for the performance among themselves or one for the other of their respective functions, powers and duties on a cooperative or contract basis; and**

**NOW THEREFORE, be it RESOLVED by the Board of Trustees:**

**THAT, the Board of Trustees of the Village of Shoreham approves the extension of the Intermunicipal agreement between the Village of Shoreham and the Town of Brookhaven and authorizes the Mayor to sign acknowledgement of same.**

**THAT, this Resolution shall take effect immediately.**

Trustee Brickley explained that since the Village does not have the resources to deal with certain emergencies, for example, a toxic spill, this agreement provides the Village with access to such services.

*Approved: Brickley/Baisch (4-0)*

**8. Motion to Approve the rental by the Rocky Point Rotary of the upper level on Sunday, May 7th from 5pm- 9pm at the non-profit rate of \$800.00.**

*Approved: Coogan/Brickley (4-0)*

**9. Motion to Approve the proposal from LK McLean for the preparation of our mandatory annual MS-4 Report for up to \$3,100.**

Trustee Brickley explained that the MS -4 proposal is a yearly report that manages storm water and water that runs into the sound and explains what the Village has done to maintain the infrastructure. LK McLean prepares our report for the state annually.

*Approved: Brickley/Spier (4-0)*

**10. Motion to approve the quote from Revco Lighting for emergency lights for \$831.53.**

Trustee Baisch explained that the emergency lighting is to illuminate the beach and that Rob Minarik is replacing the halogen lights with LED Lights.

*Approved: Baisch/Brickley (4-0)*

**Trustee Mariann Coogan:**

Trustee Coogan reported that Code Enforcement asks residents to display a parking sticker on each of their vehicles. Our code officers are unable to effectively do what we ask of them when residents don't comply with applying for and affixing Village parking stickers on their cars. Please, if you are questioned about your residency by a code officer, remember that they are doing their job. There is a link on shorehamvillage.org to access the form for a replacement sticker or instructions for new residents under resident info.

The permit for the 2023 beach season has been received. I am happy to report that Maurizio Milana will continue to serve as Beach Commissioner. He has already installed the fire pit. A reminder to all residents, use of the fire pit requires a permit which is available on our website, Shorehamvillage.org. It can be found under resident info. As of today, all of last year's lifeguards will all be returning this season, so for now our staffing needs have been met. Our target date for opening day is June 23rd. As that date approaches, the official date will be posted on the Village website.

The 2022-2023 JCAP (Justice Court Assistance Program) grant has been approved. We have received \$25,303.25, to assist with the cost of the following:

- The exterior doors in this room need to be replaced. They sometimes allow water to leak into the building which poses a potential mold issue, as well as cause potential damage to the new carpet that was purchased with the assistance of the 2021-22 JCAP grant.
- The windows will be replaced with more energy-efficient windows.

- The door in the rear of this room that separates it from the hallway to the rest of the building needs to be replaced to comply with egress standards.
- The court grant also provides for replacing the judge's chair and the court clerk's chair, as well as an air purifier for the Court Office, which does not have any ventilation.

The funds must be spent within 180 days of receipt of the grant monies.

**Trustee Laura Baisch:**

The security camera on the N.E. corner of the Village Hall needs to be replaced as it is not working.

The Emergency lights which will illuminate the beach will be installed and the switch for the lights will be in the coat closet of Village Hall.

Rich, the Village handyman, is sanding the fascia and railings around Village Hall and repainting them. He is also removing the wood from the posts around Village Hall and with the help of engineering firm, LKMA, will determine if the posts can be repaired or need to be replaced.

**Trustee Ed Brickley:**

Trustee Brickley reported that we are in the last stages of the curbing project. The curbs on Dickerson Drive, Willow Court, and Woodville Road are in. What remains is to remove the porta-potty, sweep the streets of construction material, and repair any broken sprinklers. The project will come in ahead of schedule, under budget, and with excellent results. Much of the credit goes to Larry Kogel and Val Naso, who daily were on hand to shepherd the project along.

Within a week, we expect D.F. Stone Contractors to begin drainage repairs in the Village. Repairs will take place on Woodville, Gridley, Hillcrest, Overhill, and Ashley. The repairs may include digging up the road, replacing concrete pipes and catch basins and resurfacing the road.

The Village continues to support the storm water pollution prevention efforts as required by The Federal Clean Water Act and the NYS General Permit covering Storm Water Discharges to Municipal Separate Storm Water Systems (MS-4). Once a year, the Village completes this Annual Report which assesses continued compliance and progress with our Storm Water Management Program Plan, which is available online on the Village website. This past year, the village continued to make information available on green lawn management practices and other storm water pollution measures. The Village has also invested in maintenance, replacement and increasing the capacity of our drainage system to ensure that storm water is handled according to the best practices. The large curbing project we are just completing is part of this effort. The report will be completed in the next month with the help of our engineering firm, LKMA. The report will be posted on the Village website for questions and comments.

**Mayor Thomas Spier:**

Mayor Spier reported that he met with Larry Kogel and Ed Brickley, and Stephen Rosario with respect to Stephen Rosario's idea for Shoreham Village to participate in The Climate Smart Communities Program which may facilitate grants.

Mayor Spier reported that at the last Village Meeting a resident expressed concern about the condition of Briarcliff and Ashley Roads. Mayor Spier spoke to Dan Losquadro who said the roads are expected to be resurfaced this summer.

Mayor Spier met with Attorney Egan and Trustee Neff about the progress of issues concerning the bridge.

We are waiting to hear back from a company that may be interested in putting transmitters on existing poles in the Village. Hopefully improvements can be expected soon.

**Motion to Approve up to \$600 towards repair of the current Weather Station or to replace with an upgraded modern system upon further research.**

*Approved: Spier/Baisch (4-0)*

**Clerk Spillane** highlighted items from the Budget that was discussed in the March 7, 2023 Work Session. Winters Brothers contract, which was renewed is keeping their cost the same without raising the price from \$4,896 a month. The next closest bid came in at \$10,000 a month, so this is a significant savings. If you have any questions, please email her, Brian Vail or any member of the Finance Committee.

**Resident's Comments/Concerns:**

**John Weiss** said that preventive maintenance is necessary to slow the amount of storm water runoff onto the beach. He suggested that cleaning some of the catch basins may help.

**Larry Kogel** replied that there is only half the amount of water going to beach as before.

**Val Naso** said that 20 -24 catch basins were cleaned out 2 years ago and they are being surveyed to see if they need to be cleaned again.

**Trustee Brickley** said residents could help if they cleaned the storm drains before and after storms.

**Michael Brogden** said the west side of Woodville at the sump has a sprinkler system that might be better disconnected. He also said 54 Woodville is for sale (former doctor's office) and the Village should consider buying it for a true Village Hall.

**Larry Kogel** said he was approached by the Superintendent of the Business Office from SWR School district about the girdled Maple trees which he feels extend beyond the village right of way.

**Trustee Coogan** suggested Brian Mahoney, the Parks Commissioner, get in touch with the Superintendent so they could come to a viable solution.

**Stephen Rosario** spoke about the Climate Smart Communities Program offering funding opportunities for planning and design and the LI Garden Rewards offering grants for homeowners who use certain plantings on their properties. He will be getting more information on these programs.

**John Borriello** asked about the possibility of bringing Wi-Fi to the beach.

**Mayor Spier** replied we need to talk about cellphone safety on the beach.

**Stephen Rosario** said Friendship Beach has Wi-Fi and he would investigate how they are providing that.

**Barbara Kullen** asked if anyone knew why her Wi-Fi had been knocked out for 24-hours.

**MOTION to close the meeting at 8:34 p.m.**

*Approved: Coogan/Baisch (4-0)*

Respectfully submitted,

Celeste DeSario

**NEXT MEETING: Tuesday, May 16, 2023 at 7:30 p.m.**