

**VILLAGE OF SHOREHAM**

**PO BOX 389**

**SHOREHAM, NEW YORK 11786**

**DRAFT Minutes of the May 16, 2023 meeting**

**Regular meeting of the Board of Trustees of the Incorporated Village of Shoreham held for the Village at 80 Woodville Road, Shoreham, NY on Tuesday, May 16, 2023 at 7:30 p.m.**

**PRESENT:**

**Thomas P. Spier  
Laura Baisch  
Edward Brickley  
Mariann Coogan  
Laura Spillane  
Josephine Romano  
Celeste DeSario**

**MAYOR  
TRUSTEE  
TRUSTEE  
TRUSTEE  
CLERK/TREASURER  
DEPUTY CLERK  
MINUTES**

**Commissioners, Officials, and Residents present:** Peter Braunius, Michael Brogden, Judy Buyar, Lee Chinalai, Nancy Delagi, Jim DeSario, Kate Hale, Shawn Hough, Larry Kogel, Ruth Kogel, Dave Madigan, Tom McManus, Rob Minarik, Cathy Spier, Brian Vail.

**OPEN MEETING:**

Mayor Spier opened the Regular meeting at 7:30 p.m.

Pledge of Allegiance

**Mayor Spier**

Mayor Tom Spier thanked the many selfless volunteers in the Village, saying "It takes a Village." Some of the volunteers he thanked included Val Naso for painting the tennis court benches, Maurizio Milano for working on the beach storage racks, John Weiss for his tractor work on the beach, Dave Madigan for researching the owners of parcels connected to the Bridge (Town owns the road and bridge and LIPA owns the rest), Larry Kogel and Stephen Rosario for attending the conference on erosion in Port Jefferson, the members of the Finance Committee, and all of the selfless people who help maintain the village. We are lucky to have people who help out.

**BUDGET PRESENTATION**

Brian Vail presented the 2023/24 Budget created by the Finance Committee consisting of Tom McManus, Kate Tastrom, Shawn Hough, and Ed Weiss.

The Budget shows a 3% tax increase. Last year (2022/23) there was a 0% tax increase.

The Budget reflects an effort to maintain service, such as infrastructure, at a professional level.

Total Expenses for 23/24 total **\$977,819.00**

**Administrative Items: Resolutions**

**1. Motion to Approve the April 11, 2023 Minutes**

*Approved: Spier/Brickley (4-0) (1 Abstention)*

**2. Motion to Approve the Financials/Expenditures**

**FINANCIALS / APPROVAL OF EXPENDITURES**

**OPERATING FUND**

Unpaid Bills Audited by the Board April 17, 2023	\$ 926.92
Unpaid Bills Audited by the Board April 24, 2023	\$ 246.26
Unpaid Bills Audited by the Board April 27, 2023	\$ 200,005.57* Transfer to new bank a/c
Unpaid Bills Audited by the Board May 15, 2023	\$ <u>28,660.62</u>
Total	\$ 229,839.37

**CAPITAL FUND**

Unpaid Bills Audited by the Board May 15, 2023	<u>\$ 214,224.15</u>
Total	\$ 214,224.15
Total Operating & Capital Funds	\$ 444,063.52
Less transfer to new Bank account	<u>-\$200,005.57*</u>
Total	\$ 244,057.95

April 14th Payroll & Taxes	\$ 9,351.88
April 28th Payroll & Taxes	\$ 8,604.50
May 12th Payroll & Taxes -	<u>\$ 8,149.96</u>
Total payroll	\$26,106.34

**Total Operating & Capital Fund Expenditures \$270,164.29**

*Approved: Neff/Baisch (5-0)*

**3. Motion to Accept the RFP from S & S for \$36,075 for Landscaping services for 2023/24 and approve the Mayor to execute the contract.**

*Approved: Neff/Coogan (5-0)*

**4. Motion to Approve the refund of \$1,000 security deposit to Larry Kogel for 5/7/23 event.**

*Approved: Brickley/Baisch (5-0)*

**5. Motion to Approve the refund of \$1,000 security deposit to Kristen Guercia for 4/15/23 event.**

*Approved: Coogan/Baisch (5-0)*

**6. Motion to Approve the rental by Rubin/Lohman family on August 7, 2023 from 6 pm – 10 pm for the upper level at the rate of \$800.**

*Approved: Neff/Baisch (5-0)*

**7. Motion to Approve the rental by TSVA on June 24, 2023 from 5-10 pm for the upper level for a “Women of Broadway” concert at the rate of \$150.**

*Approved: Baisch/Neff (5-0)*

**8. Motion AUTHORIZING THE MAYOR TO ENTER INTO AGREEMENT WITH DF STONE FOR STREET DRAINAGE REPAIRS**

### **RESOLUTION**

#### **AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH DF STONE CONTRACTING LTD FOR STREET DRAINAGE REPAIRS**

The BOARD OF TRUSTEES of the Incorporated Village of Shoreham, duly convened, does hereby resolve as follows:

**WHEREAS**, the Board finds that the Village is in need of certain street drainage repairs at the following locations: Hillcrest Drive, Thompson Street, Ashley Lane/Briarcliff Road, Ashley Lane/Woodville Road, Overhill Road, Woodville Road/Briarcliff Road (the “Drainage Repairs”); and

**WHEREAS**, DF Stone Contracting LTD has submitted a proposal for the Drainage Repairs that is attached hereto (the “Proposal”); and

**WHEREAS**, after a competitive bid subject to General Municipal Law (GML) Section 103, the Town of Brookhaven awarded DF Stone Contracting LTD a unit-price contract for the purchase and installation of a variety of items relating to public and street drainage repair including those items in the Proposal (Town of Brookhaven Contract #: 20210016 Bid #: 20058) (the “Contract”); and

**WHEREAS**, pursuant to GML Section 103(16) the Village may utilize or “piggy-back” off the Contract for the Drainage Repairs.

**NOW THEREFORE**, be it **RESOLVED** by the Board of Trustees:

**THAT**, the Mayor is authorized to enter into the Contract with DF Stone Contracting LTD for the items set forth in the Proposal or Contract, not to exceed the following amounts:

Hillcrest	\$ 1,673.05
Thompson	\$ 1,204.12
Ashley/Briarcliff	\$ 904.48
Ashley/Woodville	\$ 3,896.92
Overhill	\$ 9,589.80
Ashley/Woodville	<u>\$ 88.00</u>
Total:	\$17,356.37

**THAT**, this Resolution shall take effect immediately.

*Approved: Spier/Brickley (5-0)*

**9. Motion to Approve a proposal from Laurel Gold Coast Tennis for \$4,500 to do annual maintenance to the clay courts.**

*Approved: Coogan/Brickley (5-0)*

**10. Motion to Approve the Etopia proposal for Outdoor & Indoor Wi-Fi Access points in the amount of \$3,980.**

*Approved: Spier/Brickley (5-0)*

**11. Motion to Approve the formation of a “Grant Committee”. Larry Kogel will chair the committee and members will be Ed Brickley, Stephen Rosario, and Marc Alessi.**

*Tabled*

**12. Motion to Approve Board of Assessors hearing**

**Board of Assessors meeting:**

**13. Motion to close regular meeting at 7:51 p.m. and open the Board of Assessors meeting.**

*Approved: Coogan/Baisch (5-0)*

**A. Motion to accept Assessor Thomas Donato’s recommendation to accept grievance for Delaney, 4 Upham Down, Shoreham, NY**

*Accepted: Baisch/Coogan (5-0)*

**B. Motion to deny Assessor Thomas Donato’s recommendation to accept grievance for Losquadro, 20 Tower Hill Road, Shoreham, NY**

*Denied: (Baisch, Coogan, Neff 3-0) (Abstained: Brickley/Spier)*

**C. Motion to verify that the Board of Assessors for the Village of Shoreham have reviewed and verified the 2023/24 Village Tax Assessment roll.**

*Approved: (Baisch/Coogan) (5-0)*

**14. Motion to close the Board of Assessors meeting at 7:58 p.m. and reopen the regular meeting.**

*Approved: Spier/Brickley (5-0)*

**15. Motion to Approve MS-4 Report (hearing)**

**Trustee Brickley** reported that the U.S. EPA Clean Water Act of 1972 governs the Village Management of our storm water and is also known as a Municipal Separate Storm Water Sewer System, hence, MS-4. In New York State, the storm water discharge program is administrated by The New York State DEC. In 2018, the Village produced a storm water management plan that outlined how the Village intended to comply with the six major goals of The Clean Water Act. These are called minimum control measures. Each year the Village completes a report extending from March to March. This year's draft report will be available online on our website, thanks to Nancy Delagi, from May 17<sup>th</sup> through May 25<sup>th</sup>. Please take the opportunity to read it and comment and send your comments to the Village office so they can be incorporated into the final report. Again, I want to thank Larry Kogel for working on our report with our engineering firm, LKMA.

*Approved: Neff/Baisch (5-0)*

**16. Motion to Close regular meeting at 8:02 p.m. and open Tax Cap Override Public Meeting.**

*Approved: Neff/Baisch (5-0)*

**17. Motion to Approve Tax Cap Override- PUBLIC HEARING**

**Local Law No. 1 of the year 2023**

Village of Shoreham, County of Suffolk, State of New York

**A local law authorizing a property tax levy in excess of the limit established in General Municipal Law §3-c**

**Section 1. Legislative Intent**

It is the intent of this local law to allow the Village of Shoreham to adopt a budget for the fiscal year commencing August 1, 2023 that requires a real property tax levy that may be excess of the "tax levy limit" as defined by General Municipal Law § 3-c.

**Section 2. Authority**

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government's governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

### **Section 3. Tax Levy Limit Override**

The Board of Trustees of the Village of Shoreham, County of Suffolk, is hereby authorized to adopt a budget for the fiscal year commencing August 1, 2023 that requires a real property tax levy that may be in excess of the amount otherwise prescribed in General Municipal Law §3-c.

This local law shall take effect immediately upon filing with the Secretary of State.

*Approved: Neff/Brickley (5-0)*

### **18. Motion to close Tax Levy Cap Override Public Hearing at 8:07 p.m. and reopen regular meeting**

*Approved: Neff/Brickley (5-0)*

#### **Trustee Mariann Coogan:**

We are on schedule to open the beach as planned on June 23rd. Preparations for the installation of the ropes are in progress. Our lifeguard team is scheduled to complete their required workplace training on June 3rd. Beach Commissioner Milana and a group of volunteers have been busy building additional beach chair racks and additional storage for kayaks. The lottery is underway; residents should have received an email containing the link to enter the lottery for chair, kayak, or paddle board storage.

A resident reported that the emergency phone at the corner of Woodville and Briarcliff was not working. Verizon came to check the lines and the connection was good, so it was determined that the phone was the problem. Jen contacted the company from whom we ordered the phones back in 2016. We will replace the phone inside the housing for \$291, and the Village will do the installation.

Recreation Commissioner Lynn has been in contact with Laurel Gold Coast Tennis regarding the annual restoration of our soft tennis courts. We are hopeful that the work will be completed within a week or so. A resident who declined to be recognized publicly volunteered to repair the steps at the northeast entrance to the hard courts as well as replace some rotted boards on the stadium seating. He completed that work and is finishing up the staining this week. Another volunteer will be soliciting help in the near future to repaint the snow boards on the platform courts. This was originally planned for last summer, but had to be postponed. If anyone is interested in helping with this work, please email me. A big thank you goes out to all those who are willing to step up and help with some of the maintenance that our recreation facilities require. These are two of many examples of the volunteerism that is at the heart of the Village of Shoreham.

**Trustee Laura Baisch:**

**BUILDING UPDATE**

Emergency LED lights approved at the last meeting have been installed on the upper level, north side of the building, by Rich.

Security Camera: Thank you to Nancy Delagi for overseeing the installation of the new security camera on the building.

Boiler Failure: In mid-April, we were receiving temperature sensor alarms from the boiler. Thank you to Rich & Jen for coordinating the repairs with Meenan Oil. The fuel pump motor had seized. It was replaced without cost as it was still under contract.

Deck support posts: in our building conditions survey, the engineering firm had noted some rust on the support posts on both the north and south sides of the building. Rich removed the cladding, which revealed further damage from saltwater intrusion.

Engineering has recommended replacement of the 6 support posts on the north side of the building. Rob Minarik and I met last Thursday with Retro Fit, the company who repaired the upper deck railings. Along with their engineer, Retro Fit proposes replacing one post so that it can be field measured, allowing them to give us a more accurate estimate for the 5 other posts. We are in the process of getting electronic copies of our building plans to Retro Fit's engineer so that they can provide us with the design and cost analysis. The target date for the work to be done will probably be October of this year.

More to come, but in the meantime, we apologize for the appearance of the posts.

Sprinkler System & the Electrical Panel: A never-ending saga. Rich has painstakingly been running the sprinklers zone by zone for extended periods of time to isolate water intrusion into the electrical panel. I think we finally found the culprit in zone #4. I am thankful to Ed Brickley and his expertise for working with Rich to finally identify the problem and work toward a solution.

As you see, there is rarely a dull moment with projects around this 33 plus year old building. I know residents have brought up building needs which we appreciate and do not ignore. Rich has an on-going "To Do" list and works closely with Rob so that projects are properly prioritized with health and safety coming first.

**Trustee Sherry Neff:**

We received two bids for the landscape contract, one from Water's Edge and one from S & S. Water's Edge came in at \$45,850 and S & S came in at \$36,075. I am looking for approval of the contract with the low bidder S & S.

Thank you to Nancy Delagi for keeping the website up and running and up-to-date.

Thank you to the Parks Commissioner, Brian Mahoney, for all his work on the landscape contract.

Thank you to Yonda Ashley and her group for weeding, planting, and upkeep on the herb garden. It looks great and saves on weeding costs.

Thank you to Judy Buyar for continuing to work on Village signs.

#### **Trustee Ed Brickley:**

The curbing project has been completed under budget and on time. I want to thank Larry Kogel and Val Naso for all of their work. The drainage repairs, which we have been waiting for, have finally begun. Today, work was done on catch basins on Hill Crest at the corner of Woodville and Ashley and the corner of Woodville and Overhill. Tomorrow, work will continue with small curbing repairs and a catch basin on Thompson. On Thursday, the roads will be repaired with asphalt. On Friday, there will be work to augment the swale at the corner of Ashely and Briarcliff. Waiting for utility mark outs caused a delay.

#### **Mayor Thomas Spier:**

Mayor Spier reported that the contract with Etopia for wi-fi access points will help with cellphone coverage which is important for safety reasons. The new coverage uses wi-fi and has the capacity to have 300 people use it.

Mayor Spier thanked the residents who contributed to the cost of the Weather Station. Th Village will pay \$300 towards it and donations will pay the balance.

Mayor Spier stated that once Ed Weiss returns from Florida, they will square away the bridge issues.

#### **Resident's Comments/Concerns**

Clerk Spillane read an email from resident **Donna Abbatiello** thanking the board for “the beautiful curbs on Dickenson,” and acknowledging Val Naso’s role in planning and supervising the work. Val Naso, “did a superb job and we greatly appreciate his time and effort.”

**Michael Brogden** asked if anyone had looked into buying the old post office building on Woodville for use as a Village Hall.

**Cathy Spier** thanked the Board of Trustees and the back office for their hard work.

**Lee Chinalai** asked about the chances of burying electrical wires in the Village.

**Nancy Delagi** said that because of the new Wi-Fi, the Village could put information from the Weather Station on the Village Website.

**Mariann Coogan** said with the new cellphone service people have to be respectful and not make personal calls on the deck and the beach.

**Mayor Spier** asked Larry Kogel what he would recommend to help with water absorption in the Village and Larry replied putting a sub terrain storage area under the Ballfield would take care of 90% of the water problems which comes from drains and surrounding properties. The only catch is the cost: \$ 2 million dollars.



**MOTION to close the meeting at 8:38 p.m.**

*Approved: Baisch/Spier (5-0)*

Respectfully submitted,  
Celeste DeSario

**Next Board of Trustees meeting: Tuesday, June 13, 2023**