

VILLAGE OF SHOREHAM

PO BOX 389

SHOREHAM, NEW YORK 11786

September 12, 2023

Regular meeting of the Board of Trustees of the Incorporated Village of Shoreham held for the Village at 80 Woodville Road, Shoreham, NY on Tuesday, September 12, 2023 at 7:30 p.m.

PRESENT:

Thomas P. Spier	MAYOR
Laura Baisch	TRUSTEE
Edward Brickley	TRUSTEE
Mariann Coogan	TRUSTEE
Sherry Neff	TRUSTEE
Laura Spillane	CLERK/TREASURER
Josephine Romano	DEPUTY CLERK
Celeste DeSario	MINUTES

Commissioners, Officials, and Residents present: Marc Alessi, Peter Braunius, Judy Buyar, Lee Chinalai, Nancy Delagi, Jim DeSario, Dawn Esser, Mil Guercia, Kate Hale, Larry and Ruth Kogel, Rob Minarik, Matt O'Shea, Stephen Rosario

OPEN MEETING:

Mayor Spier opened the Regular meeting at 7:30 p.m.

Pledge of Allegiance

Mayor Spier

Mayor Spier thanked everyone for coming.

Clerk Spillane presented flowers as a thank you to Celeste DeSario for taking the minutes for the BOT for over one year. Celeste DeSario thanked the Board, and especially, Clerk Spillane for the thoughtful gesture.

Administrative Items: Resolutions

1. Approve the August 8, 2023 Minutes

Approved: Neff/Coogan (5-0)

2. Motion to Approve the Financials/Expenditures

FINANCIALS / APPROVAL OF EXPENDITURES

OPERATING FUND

Unpaid Bills Audited by the Board August 17, 2023	\$ 1,509.90
Unpaid Bills Audited by the Board September 9, 2023	\$ 27,275.37
Unpaid Bills Audited by the Board September 11, 2023	<u>\$ 6,196.03</u>
Total	\$ 34,981.30

CAPITAL FUND

Unpaid Bills Audited by the Board August 21, 2023	<u>\$25,340.00</u>
Total	\$25,340.00

August 18 th Payroll; Tax	\$ 15,195.24
September 1st Payroll; Tax	<u>\$ 13,197.54</u>
Total payroll	\$ 28,392.78

Total Operating and Capital Fund Expenditures \$88,714.08

Approved: Brickley/Spier (5-0)

Discussion of the Formation of a Grants Committee: Mayor Spier reported that the Mission Statement has been completed, and the Committee is in the process of finalizing a policy.

3. Ratify the Resolution:

Motion to Approve the payment to Sterling Glass & Mirror for lower-level window/door replacement through the Court grant.

Approved: Coogan/Baisch (5-0)

4. Motion to Approve the return of \$1,000 security deposit to Rachel Formisano for party on 8/10/23.

Approved: Baisch/Brickley (5-0)

5. Motion to Approve the rental of the lower level and lower level lawn by Randy Goat on 9/30/23 from 11am-6pm at the rate of \$600.

Approved: Neff/Baisch (5-0)

6. Motion to Approve the return of \$1,000 security deposit to Alyssa Passarella for party on 8/19/23.

Approved: Baisch/Brickley (5-0)

7. Ratify the Resolution:

Motion to approve use of the upper level for the Labor Day Tennis Tournament on 9/3/23 from 3-8 p.m.

Approved: Baisch/Coogan (5-0)

Discussion of Changing the Code of Maintenance of the Village Right-of-way. Trustee Brickley reported that the Code precluded residents from mowing the lawn or cutting back vegetation on Village Property, and the Board is hoping to get homeowners to help maintain streets and property in front of their homes.

8. Motion to Approve the rental by Shoreham Country Club on Sat., October 21st from 6:30 –11:30 pm in the amount of \$1,200 for Octoberfest event.

Approved: Coogan/Neff (5-0)

9. Motion to Approve the authorization of the Shoreham Village Court to apply for a JCA grant in the 2023/24 cycle up to the amount of \$30,000.

Approved: Coogan/Brickley (5-0)

10. Motion to Approve the Unified Court System Internal Audit for the year 6/1/22-5/31/23.

ACKNOWLEDGING THE 2022-23 AUDIT OF THE VILLAGE OF SHOREHAM JUSTICE COURT RECORDS:

WHEREAS, Section 2019-a of the Uniform Justice Court Act (UJCA) requires that village justices provide their court records and dockets to their respective village auditing boards annually, and that such records be reviewed and audited; and

WHEREAS, in accordance with Section 2019-a of the UJCA, the Village of Shoreham Justice Court provided the Village of Shoreham Board of Trustees with its records and dockets for the year ending May 31, 2023; and

WHEREAS, an audit of the Court's 2023 records was performed by Trustee Mariann Coogan

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Shoreham in accordance with Section 2019-a of the UJCA, hereby acknowledges that the required examination and audit of the Court's 2023 records was conducted and completed.

Approved: Brickley/Spier (4-1 abstention)

11. MOTION TO CHANGE THE MEETING DATE OF THE BOARD OF TRUSTEES MEETINGS

The BOARD OF TRUSTEES of the Incorporated Village of Shoreham, duly convened, does hereby resolve as follows:

WHEREAS, by Resolution 9/12/23, the Board of Trustees scheduled the Regular Meetings of the Board to occur on the second Tuesday of each month; and

WHEREAS, the Board now finds it desirable to change the date of the Board meetings;

NOW THEREFORE, be it RESOLVED by the Board of Trustees:

THAT, the regular meetings of the Board of Trustees are now to take place on the second **WEDNESDAY** of each month at the Village Hall at 7:30 PM.; and

THAT, work sessions of the Board of Trustees are to take place as posted on the Village Hall Bulletin Board at the Village Hall, and special meetings may be called as required and allowed by Village Law and the NYS Open Meetings Law; and

THAT, that the Village Clerk is hereby directed to post the Village Board meeting schedule on the official bulletin, on the Village website and to provide a copy of the schedule to the local media.

THAT, this Resolution shall take effect for the October Board meeting, to be held on October 11, 2023.

Approved: Brickley/Baisch (5-0)

12. Motion to Approve the renewal quote by NYMIR insurance through Affiliated Agency Inc. for the policy term of 10/1/23- 10/1/24 in the amount of \$30,197.

Clerk Spillane pointed out that the insurance agent indicated that other municipalities insurance rose 10%, while the Village's rose by 5%.

Approved: Spier/Neff (5-0)

13. Motion to Approve the refund of a duplicate tax payment to Core Logic, Inc. in the amount of \$2,976.78.

Approved: Baisch/Neff (5-0)

14. Motion to Approve the TSVA beach cleanup on a date to be determined.

Approved: Baisch/Brickley (5-0)

Trustee Mariann Coogan

Trustee Coogan reported on the following issues:

Court grant: The work on the inside doors has been completed. This concludes the scope of work from last year's JCAP grant. We are currently working on prioritizing the needs for the main court room and bathrooms and will be applying for a 2023-2024 grant.

Code Enforcement: As mentioned at previous Board meetings, the parking ticket fine has been increased to \$75. Again, please apply for a sticker on the Village website for any of your vehicles that still might not have a resident sticker.

Recreation: On behalf of Recreation Commissioner Lynn, all Village residents, and tennis players, I would like to thank David Desmond for painting the backboard on the east court. It looks great, and his efforts are appreciated by all. Just this season, the lower boards surrounding the platform courts, the stadium benches, and the tennis backboard were all painted by volunteers. In addition to painting projects, repairs to damage from woodpeckers was done on the platform hut and the railroad tie steps leading down to the tennis courts were replaced. The on-going volunteerism of residents who are willing to provide their time and energy to maintenance projects saves the Village many thousands of dollars each year.

Beach: The 2023 beach season has officially come to a close. Many thanks to Beach Commissioner Milana for another successful season. His hard work throughout the season kept the beach looking beautiful. On behalf of all residents, in addition to Maurizio Milana, I would also like to thank Tom Spier, Chris Formisano, David Kuck, Rob Lieber, Matt O'Shea, Travis Tastrom and John Weiss for their help with the end of season beach closing. In addition to those residents, Commissioner Milana would also like to extend appreciation to Mark Alessi, Sean Hall, Shaun Hough, Tom McManus, Steve Rosario, and Matt Stadler for their help at the beginning of and throughout the beach season. Reminder to residents, please remember to remove your chairs from the cubbies. Thank you.

Trustee Laura Baisch:

Procurement Policy: Trustee Baisch reported that the Procurement Policy is in the hands of the Finance Committee, and we are all hoping to finalize this Policy next month.

Replacement/Repair of Columns: Trustee Baisch said that the Replacement/Repair of 6 Columns (structural supports) on the north side of the building, and 2 Columns on the south side (parking lot side) are being reviewed by Rob Minarik, Trustee Baisch, and Retrofit and their architect finalizing information so Retrofit can begin the quote process. Replacement of the six columns on the north side of the building is complicated as the columns run from underground footings upward through the deck to the roof line. The good news is that Retrofit has figured out a simpler and more cost effective way to replace these columns than originally thought. More good news concerns the two columns on the front of the building on the south side that do not need to be replaced but cleaned, rust removed, and coated inside and out to prevent further rust. Once quotes are received, they will work with the Finance Committee timing the job. The job will disrupt lawn and deck access for about 2 weeks, so timing will also consider building use.

Deck Nights: Due to recent complaints, a friendly reminder that children need to be supervised on Deck Nights.

Trustee Sherry Neff

Signs: Trustee Neff reported that Alley Cat Signs came to install the 6 “Keep Gates Closed” signs yesterday. The signs were sent back because they were the wrong shade of green, they did not wrap the green onto the back of the sign, and they had a visual notch, not a physical notch. Alley Cat Signs acknowledged their mistake and will redo them. They report it will only take a few days.

The “Beach Rules” and “Raft Rules” signs are here and will be installed next season as per Trustee Mariann Coogan’s suggestion.

A road sign at the corner of Briarcliff and Towerhill was damaged when the new electrical poles were going in. A replacement sign was ordered from Wedel Signs and Hawkeye will be paying directly for the replacement.

We have received a written quote from Wedel Signs for 3 new street signs. These signs were included in this year’s budget and are part of our ongoing efforts to keep our infrastructure in good working order. The signs are for the corners of: Locust Drive at Briarcliff, Overhill at Woodville, and Willow Court at Circle. The verbal quote, which includes installation, was for around \$2,700 per sign.

We are hoping that remaining money that was budgeted for signs can be used to install metal cuffs around the bottom of 9 street signs that are in good shape. This will help to protect them from landscape equipment and extend their lifespan.

Village Right-of-Ways: We are asking that residents maintain their properties to the curbs/roadways. We are looking to amend our current code. Currently our code reads:

§ 28-5. Village Property. Except as conducted by the Village or its authorized representative, no tree or other vegetation on Village property, including any Village street right-of-way, shall be cut, killed, destroyed, removed or otherwise damaged by any person, except as otherwise approved in writing by the Planning Board as set forth in § 26-10(8) of Chapter 26 of the Village Code.

We want to modify the code so that residents can maintain their property to the curbs/roadways. The Village has neither the human resources, nor the budget to maintain these right-of-ways.

15. Motion to approve the expenditure of \$8.040. to install the 3 new street signs at Locust Drive at Briarcliff, Overhill at Woodville, and Willow at Circle.

Approved: Neff/Brickley (5-0)

Trustee Ed Brickley

Grant Committee: Trustee Brickley stated that the Board would like to form a Grant Committee which will act in an advisory capacity. The purpose of the committee will be to explore grant funding opportunities primarily for Village capital improvement projects, but not limited to capital improvement only. The Grant Committee will advise the Board of their findings and recommendations. The Board will have sole authority to act on that advice.

Fire Hydrant: Trustee Brickley has been in touch with the RPF and SCWA working on a proposal to have the RPF install a fire hydrant on Hillcrest Drive. The project is complicated by the fact that there is no water main on Hillcrest and the closest fire hydrant is on Briarcliff about 300 feet south of the entrance to Hillcrest. Last year, the project to get a hydrant on Dickerson took about one year. We are about three months into the project on Hillcrest.

Locust Street: We are putting signs on the corner of Locust and Briarcliff. One sign, which is already in, states that there is “no thru traffic” and the other will be our standard street name sign which is the distinctive, carved, wooden, square post.

Mayor Tom Spier

Wi-Fi connection at Village Hall Mayor Spier reported that Marc Alessi, Dave Madigan, Trustee Neff, and Stephen Rosario drove around the Village to identify places where the cellular booster devices could be placed to expand service.

Marc Alessi reported that the committee is looking for solutions, and noted that the company, A+, has an Island-wide contract because of the dead zones on the North Shore of Long Island. Technology will fill the gaps Island -wide and hopefully provide dependable cell service.

Bathroom access: The Mayor said Bathroom Access needs to be improved. Access and cleaning continue to be problematic. One potential solution is to use swipe cards for access.

Insurance Policy renewal has already been approved and we are looking into getting additional coverage.

Residents' Comments/Concerns

Stephen Rosario: Thanked the TSVA for their Beach Cleanup-up, but stated the clean-up should occur more often than twice a year. Mr. Rosario also reminded the Board that back in January 2023 he had proposed that Shoreham Village become a Climate Smart Community, and he would like to see the Village move forward on this proposal. The Village needs to do a better job with solid waste removal and recycling and becoming a Climate Smart Community could help with these issues.

Judy Buyar reported that two or three lights in the parking area need to have their light shields adjusted so the light is directed into the parking area and not onto residents' property.

Motion to close the meeting at 8:12 p.m.

Approved: Neff/Baisch (5-0)

Respectfully Submitted,

Celeste DeSario

Minutes

Next Meeting WEDNESDAY, October 11, 2023 at 7:30 p.m.