

**VILLAGE OF SHOREHAM
P.O. BOX 389
SHOREHAM, NEW YORK 11786**

Minutes of the December 13, 2023 meeting

Regular meeting of the Board of Trustees of the Incorporated Village of Shoreham held for the Village at 80 Woodville Road, Shoreham, NY on Wednesday December 13, 2023 at 7:30 p.m.

PRESENT:

Thomas P. Spier	MAYOR
Laura Baisch	TRUSTEE
Edward Brickley	TRUSTEE
Mariann Coogan	TRUSTEE
Sherry Neff	TRUSTEE
Laura Spillane	CLERK/TREASURER
Celeste DeSario	MINUTES

Commissioners, Officials, and Residents present: Kate and Pete Braunius, Lee Chinalai, Nancy Delagi, Jim DeSario, Larry Kogel, David Madigan, Peter Petreczky, Stephen Rosario, Brian Vail.

OPEN MEETING:

Mayor Spier opened the Regular meeting at 7:30 p.m.

Pledge

Mayor Spier thanked everyone for coming saying it is good to have the participation of the residents.

Brian Vail presented the year-end Finance Committee Reports detailing profits and losses.

The Village revenue for the fiscal year 2022/2023 was \$58,000 higher than the budget.

The reasons for the increase was:

- a.) Receipt of taxes in arrears and penalties
- b.) Reimbursement from FEMA from past storms
- c.) Higher Chips reimbursement (State grant for roadwork)
- d.) Receipt of grant from NYS for court improvements

Expenses were \$21,000 higher than budgeted due to emergency drainage repairs.

The net result was an increase in our reserve.

Residents in the village volunteered to complete improvements to the tennis courts, platform tennis courts, Pallister path, beach storage and clean-up that helped keep our expenses low.

The year end bank balances were approximately \$420,000.

The current fiscal year report from August 1st, 2023 to Nov. 30th 2023.

Revenue is in line with budgeted projections.

Expenses are in line with budgeted projections. Variables such as Code Enforcement, landscaping and storm drainage repair are in line with our current budget.

Village hall cleaning has increased due to increase hall usage and increased labor costs. The Trustees are reviewing current rental rates due to the increased cost for maintenance.

Bank balances as of 11/30/23 are \$912,944.60.

Our next bond refinancing is expected in 2025. It may be delayed from the Spring to the Fall depending on the interest rate environment at the time. The delay would cause Phase Three repaving to be done in the Fall of 2025 instead of the Spring.

1. Motion to approve the November 8, 2023 meeting Minutes

Approved: Spier/Baisch (5-0)

2. Motion to approve the Financials/Expenditures

FINANCIALS / APPROVAL OF EXPENDITURES

OPERATING FUND

Unpaid Bills Audited by the Board November 21, 2023	\$ 1,146.21
Unpaid Bills Audited by the Board December 7, 2023	\$ 40,971.90
Unpaid Bills Audited by the Board December 12, 2023	<u>\$ 2,356.69</u>
Total	\$ 44,474.80

CAPITAL FUND

Unpaid Bills Audited by the Board December 7, 2023	<u>\$ 6,953.00</u>
Total	\$ 6,953.00

November 10th Payroll & Taxes -	\$ 7,970.31
November 24th Payroll & Taxes -	\$ 8,504.51
December 8th Payroll & Taxes -	<u>\$ 7,710.59</u>
Total payroll	\$24,185.41

Total Operating & Capital Fund Expenditures	\$ 75,613.21
--	---------------------

Approved: Neff/Brickley (5-0)

3. Motion to approve the rental of the upper level by Shoreham Country Club for Friday, January 19, 2024 from 7-11pm for open mic night at the rate of \$800 and February 10, 2023, upper level, from 7-11 pm for a Comedy night at the rate of \$1,200.

Approved: Baisch/Coogan (5-0)

4. Motion to approve the use of the lower level for the Book Club on the following dates in 2024:

Jan. 18, Feb. 15, March 21, April 18, May 16, June 20, July 18, Aug. 15, Sept. 19, Oct. 17, Nov. 21 & Dec. 19, 2024

Approved: Neff/Brickley (5-0)

5. Motion to Ratify the resolution: SC Multi-Jurisdictional Hazard Mitigation Plan update:

WHEREAS, the Village of Shoreham, with the assistance from Larry Kogel, has gathered information and prepared the Suffolk County Multi- Jurisdictional Hazard Mitigation Plan; and **WHEREAS**, the Suffolk County Multi- Jurisdictional Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Village of Shoreham is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Board of Trustees have reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by Board of Trustees that the Village of Shoreham adopts the Suffolk County Multi- Jurisdictional Hazard Mitigation Plan County as this jurisdiction's Natural Hazard Mitigation Plan and resolves to execute the actions in the Plan.

ADOPTED this 13th day of December, 2023 at the meeting of the Board of Trustees.

Approved: Neff/Brickley (5-0)

6. Motion to approve the 2024 dates for TSVA for their meetings/annual meeting, upper level, from 7- 8:30 pm:

February 6

April 2

June 4

August 6

October 1

October 5 (Annual Meeting)

December 3

Approved: Coogan/Baisch (5-0)

7. Motion to approve the appointment of John Gursky, Cathy Spier and Shawn Hough to the Grant committee.

Trustee Brickley reported that at the most recent Board of Trustees Meeting, the Board approved the formation of a Grants Committee. The purpose of the committee is to identify and help apply for grants to fund projects in the Village which are put forward by our commissioners and trustees. We are fortunate to have a group of accomplished and dedicated volunteers step up. Shawn Hough is an attorney and a member of the Finance Committee, John Gursky is an engineer and our Coastal Zone Management Deputy, and Cathy Spier an attorney and previous Village Clerk. I will also serve on the committee and am happy to serve with this esteemed group.

Approved: Brickley/Neff (5-0)

8. Motion to approve the 2-year Maintenance agreement (1/1/24-12/31/26) with Power Pro Service Co. Inc. for \$525 per year for the Village Hall generator and to authorize the Mayor to sign the contract.

Approved: Baisch/Brickley (5-0)

Trustee Mariann Coogan

Code Enforcement has reduced hours for the Winter. The hours cover a few days a week and include hours to cover events.

The Beach Commissioner is working on the beach plan for next year.

The Inspection from the propane company for the propane tank at the Platform Tennis and Pickle Ball Court has been completed and the tank will be filled this week.

Trustee Laura Baisch

Building Update

Walk-In Refrigerator: On December 7th, Jen advised that Pro Cold had completed the repairs on the walk-in refrigerator and sanitized the ice machine. There are many annual maintenance items required for this building, and I want to thank Jen for all the work and organization she puts into the maintaining our Village Hall.

Vertical Supports: Last month I presented a quote by Retro-Fit to replace the 6 steel vertical columns supporting the building. The quote came in at approximately \$134,000, with an additional \$13,500 for finish work should we decide to replace the fascia on the columns. This

finish work was quoted separately as it may be work that our handyman, Rich, might be able to complete.

So that you understand the nature of the job, the columns are steel and two stories high. They rise from the cement slab at ground level, support the second-story deck, then go through the deck and end at the roof level, supporting the roof. The work involves jacking up sections of the building to remove the load from existing rotted columns, cutting the old columns out in sections, jackhammering the lower cement footing to access the base plates, and removing the old columns. New columns will be fabricated to match the existing design. They will be hot-dipped to galvanize them inside and out to stop further corrosion.

This job is multi-faceted, requiring an engineer to determine all loads, a rigging company to support the building, while the steel is being replaced, a steel manufacturer to remove the existing columns and fit the new columns, and a concrete contractor to replace the footings. Several months ago, when Rob and I met with Retro-Fit regarding this project, they had assembled a specialized team, including their own engineer. We chose Retro-Fit, as they had done all the repairs on the deck railings and steps last year. We were pleased with their work and found them to be professional, reliable and reasonably priced. Most importantly, Retro-Fit holds a Suffolk County DPW (Department of Public Works) Contract which allows small municipal entities such as the Village of Shoreham access to best practice companies which perform specific types of work. Suffolk County vets these companies assuring capable manpower, equipment, material supply, proper insurance, bonding, prevailing wage, certified payroll, experienced resources, and knowledge to complete the work.

At our meeting last month, a resident stated that this project needs to go out for public bid. After discussion with Rob, we both have concerns that we will not effectively be able to vet other companies which may not be a part of the Suffolk County approved contractors through DPW. This building is a valuable asset to our residents. Our goal, when completing any project on Village Hall, is to be responsible with our tax dollars and do the job properly so that it will last for many years to come. To that end, we will table this project so that we have time to seek an opinion by our own engineers and obtain additional bids if they deem it appropriate. We will continue to work on the many phases this project demands.

With the formation of the Grant Committee, perhaps this may be a good project for them to review.

Mayor Spier said that as per our Procurement Policy, building projects under \$35,000 do not need to go out for a public bid: they only need 3 quotes.

Trustee Sherry Neff

Trustee Neff thanked Judy Buyar for investigating and purchasing the “No Hunting” signs and delivering them.

Trustee Neff also thanked Michael Brogden for helping with the installation of the signs in Major Hopkins Park and the parkland on our western boundary.

The new street signs have been installed at Tower Hill Road @ Briarcliff Road,
Overhill Road @ Oliver Road,
Willow Court @ Circle Drive,
Locust Drive @ Briarcliff Road.

Thank you, Judy.

Trustee Neff thanked our Parks Commissioner for his tireless work in managing our parklands and keeping our public spaces looking beautiful.

Trustee Neff also thanked our Technology Commissioner for her work this year on the website and all things IT.

Trustee Ed Brickley:

Trustee Brickley reported that the members of the Grant Committee will include Shawn Hough, an attorney and also a member of the Finance Committee, John Gursky, an engineer and also our Coastal Zone Manager, and Cathy Spier, an attorney as well as our previous Village Clerk.

Mayor Tom Spier:

Village wide Cellular Service: is still being worked on.

Village Right of Way Code: The Code modifying residents' responsibilities for paying for maintaining the Village Right of Way is still being reviewed.

Residents' Comments/Concerns:

Larry Kogel: stated that an engineer can orchestrate all of the bidding procedures that are necessary when a project goes out for bid.

Next spring my Rotary Club is running a golf outing and major fund-raiser for the local community. I have brochures available if anyone is interested.

Dave Madigan: Three of our lifeguards quit because the Village pay scale is below those of the State and County beaches. We need to pay our lifeguards more.

Trustee Coogan: there were additional reasons for the lifeguards quitting as well as pay scale.

Stephen Rosario: Christmas Tree Recycling Program is on hold as the county has a new administration taking office.

Hazard Mitigation Program report listed Mr. Rosario's address under Village of Shoreham section. Mr. Rosario asked that homeowners be informed if personal information is released.

Clerk Spillane: They must have pulled that information from public records; we did not release it.

The Technology Commissioner apologized for not getting agenda onto website within required 48-hour time period.

Trustees Baisch and Brickley thanked The Technology Commissioner for all her work.

Motion to close the meeting at 8:07 PM

Approved: Coogan/Baisch (5-0)

Respectfully Submitted,

Celeste DeSario
Minutes

Next Meeting WEDNESDAY, January 10, 2023 at 7:30 p.m.