

**VILLAGE OF SHOREHAM
BOX 389
SHOREHAM, NEW YORK 11786**

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INCORPORATED
VILLAGE OF SHOREHAM HELD IN THE VILLAGE HALL, 80 WOODVILLE ROAD,
SHOREHAM, NY ON NOVEMBER 10, 2020 AT 7:30 O'CLOCK PM via Zoom

PRESENT:

Brian C. Vail	MAYOR
Sherry Neff	TRUSTEE
Mariann Coogan	TRUSTEE
Edward Brickley	TRUSTEE
Laura Baisch	TRUSTEE
Laura Spillane	CLERK/TREASURER

Commissioners, Officials, and Residents present: Lorraine Maddalena, Bob Kavanaugh, Val Naso, Len Emma, AnnMarie Emma, Laura Miller, Bryan Adams, Larry Kogel, Ruth Kogel, Neil Baggett, Nancy Delagi, Judy Baker, Demi Zalman, Rob Minarik, David Madigan, Corinne Weinman, David Adams, Ute Thoennessen, Joe Falco and Mimi Oberdorf

OPEN MEETING

Mayor Brian Vail opened the Regular meeting at 7:31 pm.

Pledge of Allegiance

MAYOR'S COMMENTS:

Mayor Vail opened the meeting with a moment of silence for Megan Beatty Cintron, daughter of Mary and Budge Beatty, who passed away.

Mayor asked for resident to volunteer hours for special projects or long-term projects. There are several positions available within our Village government.

RESIDENTS' COMMENTS / Concerns / Communications

Residents emailed and called about the following issues:

- Illegal bow and arrow hunting in Major Hopkins Park on more than one occasion
- Graffiti on the Bridge that is offensive
- Signs endorsing candidate were stolen from their front lawn
- Raccoon with distemper in yard- keep pets safe and make sure they are up to date with their vaccines

ADMINISTRATIVE ITEMS / CLERK/TREASURER REPORT

Minutes – Motion to approve Minutes from the October 13, 2020 meeting and the Organizational meeting Minutes Board of Trustees meeting.

Approved.
(Baisch – Brickley 5-0)

FINANCIALS:

FINANCIALS / APPROVAL OF EXPENDITURES

OPERATING FUND

Unpaid Bills Audited by the Board 11/10/2020 - \$ 23,427.43

CAPITAL FUND

Unpaid Bills 11/10/2020 \$ 4,800.00

October 16th Payroll & Taxes - \$ 6,355.80

October 30th Payroll & Taxes - \$ 6,496.04

\$12,851.84

Total Operating and Capital Fund Expenditures **\$41,079.27**

Approved.
(Vail – Baisch 5-0)

MOTION TO RETURN WEDDING DEPOSIT:

Due to COVID-19 the wedding of June 19,2021 for Anthony Naso has been changed.
Motion to approve the refund of the \$1,000 deposit to Tommiann and Val Naso.

Approved.
(Coogan – Neff 5-0)

PERSONNEL:

In an effort for this Board to respond safely and timely to burglar and fire alarms at the Shoreham Village Hall, George Romano, currently employed as Code Enforcement, will be added to the ON-Call list with Central Station. His job will be to respond to alarms in person, along with the designated Trustee or Village Hall Commissioner, where he will assess and clear the situation as appropriate. George will be compensated a minimum of one hour for any call. His pay rate will be as follows: Time and a half for Response to alarm calls between the hours of 7AM-10PM, and double time for response to alarm calls between the hours of 10PM and 7 AM.

Approved.
(Coogan – Neff 5- 0)

RESOLUTION :

RETENTION AND DISPOSITION SCHEDULE FOR NY LOCAL GOVERNMENT RECORDS: LGS-1

RESOLVED, By the Board of Trustees of the Village of Shoreham, NY on November 10, 2020 that Resolution and Disposition Schedule for NY Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) Only those records will be disposed of that are described in Retention and Disposition Schedule for NY Government Records (LGS-1), after they have met the minimum retention periods described therein;
- (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal or historical value to merit retention beyond established legal minimum periods.

Approved.
(Vail – Brickley 5- 0)

Utility Commissioner:

Val Naso has graciously accepted the position of Utility Commissioner. Larry Kogel will meet with him and go over the Village specs to begin this position.

REPORTS FROM THE BOARD OF TRUSTEES

REPORT FROM TRUSTEE MARIANN COOGAN:

Trustee Coogan report that we are awaiting the insurance required documents to begin the work to replace the blowers for the platform tennis courts. The hut will remain closed for the season for safety reasons until further notice.

REPORT FROM TRUSTEE LAURA BAISCH:

Trustee Baisch reported with Dr. Joe Falco on COVID-19 and the current figures. Dr. Falco shared a presentation showing COVID-19 cases going up. The trials for vaccines are doing well and hopefully will be approved soon. If everyone wears a mask for the next 4 months 100,000 lives can be saved.

The playground and basketball courts remain closed. There is no way to clean them regularly. We will make changes when we can.

Building Commissioner Rob Minarik reported that the Engineering report for Village Hall is done. Now we will go out to Bid for Vendors to replace the hot water heater.

A list of necessary repairs is being put together for Village Hall and will be started by the new handyman, Rich Schuler.

REPORT FROM TRUSTEE EDWARD BRICKLEY:

Trustee Brickley stated that we are currently looking for a new Building Commissioner. Joe Aretz and Larry Kogel have volunteered to help out until we find a replacement. We are considering expanding the role of the Building Inspector as well as other options for this important position.

Larry Kogel reported that the seal cracking work will begin in the next week, after the leaves have been cleared.

Larry Kogel also explained that the Phase III road repaving project for the “Slopes” area will be done over a 5 year period. Second section of curbs will be done in 2023 and paving in 2025.

MOTIONS:

Motion to approve up to \$20,000 to Louis K McLean for Engineering and supervision for the Phase III road project.

Approved.

(Brickley – Vail 5- 0)

Motion to approve up to \$65,000 to DF Stone to repair, replace and install drain pursuant to the plans and specifications of the Phase III road project.

Approved.

(Vail – Brickley 5- 0)

REPORT FROM TRUSTEE SHERRY NEFF:

Trustee Neff reports that she has been in touch with Jane Bonner about the cell coverage to see if she can reach out to any contacts she may have. She will report back with updates as needed.

A new website has been discussed for years. Due to the fact that we are doing more business online it is necessary to update our website. Joe Falco and Mimi Oberdorf have graciously handled our website for many years. We feel it is necessary to split the historical part and the business part of the website. There will be a link to the historical area on the business page of the new website. Nancy Delagi has been doing research on the companies that handle website design for municipalities. She has gotten 3 quotes. One from a local company for \$10,000. This company will not allow us to make any changes ourselves and will charge for everything. The second company created East Hampton's and many other Villages websites. It will enable residents to pay their taxes online as well as have many fillable forms that can be submitted online. This cuts down on the paperwork and mailing of the applications. This firm will allow us to be the webmaster of our own site and make changes. It offers 24/7 tech support and seems like the better fit for the Village.

MOTION:

Motion to approve contracting with Civic Plus to develop and maintain the new Village website at a fee up to \$8,000 for development and the first years annual fee.

Approved.

(Neff – Vail 5- 0)

REPORT FROM MAYOR BRIAN VAIL:

Mayor Vail spoke about the Bank Balance spreadsheet that Treasurer Laura Spillane shares with the Trustees monthly. With 3 Operating accounts and 3 Capital accounts there was \$978,862 as of October 31, 2020.

RESIDENTS COMMENTS:

Bob Kavanaugh stated that a rabid raccoon in the Village is important and all residents should be notified.

Nail Baggett spoke about the TSVA meeting- the next one will be on December 12th in the afternoon via Zoom.

David Madigan said he has seen camouflage bow hunters coming up off the beach.

ADJOURNMENT

Motion to adjourn 8:37 pm

Approved.

(Coogan – Neff 5 - 0)

Next meeting will be Tuesday, December 8, 2020 at 7:30pm.

Submitted,

Laura Spillane, Village Clerk