

**VILLAGE OF SHOREHAM  
BOX 389  
SHOREHAM, NEW YORK 11786**

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INCORPORATED  
VILLAGE OF SHOREHAM HELD IN THE VILLAGE, 80 WOODVILLE ROAD,  
SHOREHAM, NY ON DECEMBER 8, 2020 AT 7:30 O'CLOCK PM via Zoom

PRESENT:

Brian C. Vail	MAYOR
Sherry Neff	TRUSTEE
Mariann Coogan	TRUSTEE
Edward Brickley	TRUSTEE
Laura Baisch	TRUSTEE
Laura Spillane	CLERK/TREASURER

Commissioners, Officials, and Residents present: Val Naso, Len Emma, Laura Miller, John Miller, Brian Adams, Larry Kogel, Neil Baggett, Nancy Delagi,, Barbara Kullen, Lee Chinalai, David Adams, Ute Thoennessen, Joe Falco and Mimi Oberdorf

OPEN MEETING

Mayor Brian Vail opened the Regular meeting at 7:32 pm.

*Pledge of Allegiance*

MAYOR'S COMMENTS:

Mayor Vail thanked Dr. Joe Falco for his letter to Residents and for his continuous updates on COVID-19. He expressed that the effects of isolation are serious medical issues and should be considered. He asked that the residents reach out to their neighbors and help one another. As a community we will get through this difficult year. We will once again enjoy our life we treasure in the Village. Stay positive and be well.

RESIDENTS' COMMENTS / Concerns / Communications

A resident emailed asking about enacting a deer fence law in the Village. They mentioned that other Villages have such laws.

## ADMINISTRATIVE ITEMS / CLERK/TREASURER REPORT

Minutes – Motion to approve Minutes from the November 10, 2020 Board of Trustees meeting.

*Approved.*  
(Neff – Brickley 5-0)

## **FINANCIALS:**

### FINANCIALS / APPROVAL OF EXPENDITURES

#### **OPERATING FUND**

Unpaid Bills Audited by the Board 11/16/2020 -	\$ 1,281.61
Unpaid Bills Audited by the Board 12/7/2020-	<u>\$32,581.77</u>
Total	\$33,863.38

#### **CAPITAL FUND**

Unpaid Bills audited by the Board 12/8/2020-	\$4,524.00
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November 13th Payroll & Taxes -	\$ 4,877.52
November 27th Payroll & Taxes -	<u>\$ 5,226.84</u>
	\$10,104.36

Total Operating and Capital Fund Expenditures **\$48,491.74**

*Approved.*  
(Brickley – Baisch 5-0)

#### **UTILITY COMMISSIONER:**

Motion to appoint Val Naso as Utility Commissioner.

*Approved.*  
(Brickley – Coogan 5-0)

## **REPORTS FROM THE BOARD OF TRUSTEES**

### **REPORT FROM TRUSTEE LAURA BAISCH:**

Trustee Baisch reported with Dr. Joe Falco on COVID-19 and the current figures. Dr. Falco shared a presentation showing COVID-19 cases going up almost at the rate that they were in the Spring. The Village has 13 cases so far and is doing pretty well. Schools are not terrible for spreading COVID- it is small gatherings that seem to be causing more spreading.

Trustee Baisch reported that the weekly COVID update calls with the County have resumed.

Trustee Baisch also reported that H2M Engineering has a very detailed plan to replace and install the new hot water system. They will help us get bids and some firms are sending in bids at this time. We hope to have the project completed soon. Larry Kogel had mentioned a new ventilation system being tied in with this and H2M is researching that as well. There are new filtration systems that bring fresh air into the building and we are hoping to move forward with that project when all the information is in place.

The Village handyman, Rich Schuler has started fixing projects that have been on hold for some time. The list of projects has many facets. We are setting up annual and monthly lists such as inspecting the fire extinguishers, replacing light bulbs and winterizing around the building. Rich is great and we really appreciate him being on staff.

### **REPORT FROM TRUSTEE MARIANN COOGAN:**

Trustee Coogan reports that she is working with the 4<sup>th</sup> plumbing company to try to get the blowers replaced on the platform tennis courts. When the insurance requirements were sent the other companies stopped responding. We are hopeful to get a contractor to do the work as soon as possible.

### **REPORT FROM TRUSTEE EDWARD BRICKLEY:**

Trustee Brickley met with Val Naso and PSEG to begin removing trees that are hanging over power lines. PSEG will start on Woodville Road then move to Circle Drive. Other roads will follow as needed.

Suffolk County Water Authority fixed the tennis court sprinkler leak and winterized the water meter.

Larry Kogel reported that the seal cracking was done and the company did a good job. The invoice was submitted and it was approximately \$2,000. We will wait for next year to see if more needs to be done.

The engineer handling Phase III of the roadwork has reopened their office after closing for COVID issues and will be meeting to come up with a plan to rebuild the drains on Circle (both north and south). We have gone over the scope of the work but we are not sure when the work will be done.

#### **REPORT FROM TRUSTEE SHERRY NEFF:**

Trustee Neff thanked Nancy Delagi for all the hours she put into researching a company to development the new website. She also thanked Dr. Joe Falco and Mimi Oberdorf for all the years they have handled the website and will continue to handle the historical website.

We would like to move forward with Civic Plus at a cost of \$4,650 for setup and \$1,500 maintenance for the year. If approved the Mayor will sign the contract after the meeting tonight. This company designs specifically for municipalities and is ADA compliant, fillable forms has tech support and is easy to navigate. East Hampton Village and Sag harbor both use this company and are very happy with them.

#### **MOTION:**

Motion to approve contracting with Civic Plus to develop and maintain the new Village website at a fee \$4,650 over three years; \$1,533.33 for development and \$1,500 for the first years annual maintenance fee for a total of \$3033.33 this year.

***Approved.***  
***(Neff – Vail 5- 0)***

Trustee Neff thanked Judy Buyar for being involved in the street sign project. We have 33 signs and 22-25 need replacement. We have been reaching out to companies that do this type of work and only Wedell Signs in Riverhead responded and is interested. The old signs are redwood but the new ones would be cedar. Most of our current signs do not have the metal cuff at the base and get damaged by landscapers. The goal is to eventually have all signs standard and in good shape. Wedell has offered to make us one sign as a sample at the cost of \$1,868 installed with metal cuff. We would like to replace ten signs per year over the next 3-5 years.

#### **MOTION:**

Motion to approve up to \$1,900 to Wedell Signs, Riverhead for one cedar wood street sign prototype.

***Approved.***  
***(Neff – Baisch 5- 0)***

## REPORT FROM MAYOR BRIAN VAIL:

Mayor Vail stated that we have 205 homes and currently 4 have outstanding taxes. We are expecting to receive one payment by the end of the year and will have 3 outstanding tax bills.

The Mayor spoke about the current budget and said that approximately \$95,000 was spent on Tropical storm Isaias and we have started the reimbursement process with FEMA and are hoping to recoup 75% of that. We also are hoping to be reimbursed \$15,000 from FEMA for COVID expenses.

## RESIDENTS COMMENTS:

Brian Adams spoke about a new TMobile cell tower on Harding Road- much closer to the Village. He said that he has spotty reception but better than most in the Village.

Joe Falco stated that the barrels decorated by Longmeadow are beautiful and much appreciated!

Larry Kogel stated that we need to follow the purchase requirements as our policy states for Bids. He also asked if our engineering firm H2M made Bid forms? Will they review the Bids and make recommendations?

## ADJOURNMENT

Motion to adjourn 8:36 pm

*Approved.*  
*(Coogan – Baisch 5 - 0)*

Next meeting will be Tuesday, January 12, 2021 at 7:30pm.

Submitted,

*Laura Spillane, Village Clerk*