

**VILLAGE OF SHOREHAM
BOX 389
SHOREHAM, NEW YORK 11786**

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INCORPORATED
VILLAGE OF SHOREHAM HELD IN THE VILLAGE, 80 WOODVILLE ROAD,
SHOREHAM, NY on **Tuesday, November 9, 2021** at 7:30 PM.

PRESENT:

Brian C. Vail	MAYOR
Sherry Neff	TRUSTEE
Edward Brickley	TRUSTEE
Laura Baisch	TRUSTEE
Mariann Coogan	TRUSTEE
Laura Spillane	CLERK/TREASURER
Josephine Romano	DEPUTY CLERK/TREASURER

Commissioners, Officials, and Residents present: Val Naso, Rob Minarik, Laura Miller, John Miller, Peter Braunius, Dr, Joe Falco, Anne Marie Emma, Len Emma, Larry Kogel, Ruth Kogel, David Madigan, Stephen Magnusson-Rosario,,Lorraine Maddalena,

OPEN MEETING:

Mayor Vail opened the Regular meeting at 7:31 pm.

Pledge of Allegiance

MAYOR's comments:

Mayor Vail opened the meeting with a report on the progress of the current projects including the roads, buildings, paddle tennis courts and signs.

MOTIONS:

- Motion to approve the October 12, 2021 regular meeting Minutes.
Approved.
(Neff – Coogan 5-0)
- Motion to approve the November 3, 2021 Executive session Board meeting Minutes.
Approved.
(Baisch – Brickley 5-0)

FINANCIALS:

FINANCIALS / APPROVAL OF EXPENDITURES

OPERATING FUND

Unpaid Bills Audited by the Board October 26,2021	\$ 1,165.24
Unpaid Bills Audited by the Board October 27, 2021	\$ 21,100.00
Unpaid Bills Audited by the Board October 28, 2021	\$ 5,125.00
Unpaid Bills Audited by the Board November 3, 2021	\$ 22,823.45
Unpaid Bills Audited by the Board November 9, 2021	<u>\$ 7,607.83</u>
Total	\$ 57,821.52

October 15th Payroll & Taxes -	\$ 6,042.44
October 29th Payroll & Taxes -	<u>\$ 7,924.96</u>
	\$13,967.40

Total Operating Fund Expenditures \$ 71,788.92

Approved.
(Brickley – Baisch 5-0)

- Motion to approve the refund of \$1,000 to Sherry Neff for a cancelled party originally scheduled for 10/10/2020.

Approved.
(Brickley – Baisch 4-0, Neff abstained)

RESOLUTION APPROVING ADDITIONAL COMPENSATION

WHEREAS Laura Spillane's engagement as Village Clerk was premised on a mutual understanding that her weekly hours of service would be limited and any such service would be eased by the assistance of other staff, and WHEREAS the COVID Pandemic and other unexpected circumstances including the absence of anticipated staff assistance have resulted in a substantial increase in the number of weekly hours of service provided by Laura Spillane, and WHEREAS the Board of Trustees has determined there are available funds within the budget to enable an ad hoc payment of additional compensation recognizing the otherwise uncompensated service of Laura Spillane, NOW THEREFORE, it is RESOLVED that the Board of Trustees approves the immediate payment of \$10,000 to Laura Spillane for exceptional service during the period between January 1, 2021 and July 31, 2021. Dated: November 9, 2021.

Approved.
(Coogan – Brickley 5-0)

Motion to approve the following budget transfers:

- Budget transfer from Capital A1990 to Building Maintenance A1620.471 for repairs for \$12,000
- Budget transfer from Capital A1990 to Grant Expense for \$10,000 A1430
- Budget transfer from Capital A1990 to Drainage Expense for \$25,000 A8540.41

Approved.
(Brickley – Neff 5-0)

REPORT FROM TRUSTEE MARIANN COOGAN:

Trustee Coogan reported that on October 28th South Shore Plumbing & Heating installed the new blowers on the platform tennis courts. Four were replaced and an additional one was installed on the North court. There is an electrical wire that needs repair on the South court and additional wiring repairs will be needed.

REPORT FROM TRUSTEE LAURA BAISCH:

Trustee Baisch made a motion to approve the Tree Lighting is scheduled for December 4th at 3:30pm which is open to all.

- MOTION to approve the Tree Lighting ceremony sponsored by SCC.

Approved.

(Neff – Brickley 5-0)

She then thanked Alan from Water's Edge who installs and removes the Village banners at no compensation and will be installing the tree lights.

The building opening and rental requests is being looked at carefully and we are targeting a 2/1/2022 soft opening date. We are in search of a Steward as a part time position. It requires expertise in catering and health department certification. Please contact us with any suggestions. Trustee Baisch thanked Rob Minarik for all his time. He has been working on establishing the list of short term and long term goals.

Commissioner Minarik spoke about the building condition survey that H2M has proposed. Which will break down projects in an immediate concern, 1-3 year, and 3-5 year time frame. Handyman Rich Schuler has a punch list with items with a \$12,000 budget and a 3 month timeline. These include repairing the posts under the deck, the hand rails on the top deck and others.

- MOTION to approve H2M Engineers for a Building condition survey in the amount not to exceed \$8,850.00

Approved.

(Baisch – Brickley 5-0)

REPORT FROM TRUSTEE ED BRICKLEY:

Trustee Brickley thanked Erin Lipani, Larry Kogel & Val Naso for all the work on the drainage issue. We are trying to divert some of the water that runs down Woodville Road and into the sound. All of the water south of Overhill goes to catch basins and all of the water north goes down Woodville. We need to increase the capacity to divert water. As we experience stronger storms there is more water to deal with. There is a pipe close to 100 years old that works its way to Gridley and into the LI Sound. We are working with Engineers to prepare the application paperwork for a grant. Grant money will be made available and we need to be prepared to apply for it for these larger projects. The Suffolk County grant funding is coming out of sales tax collected. We need to be well represented at the County level to let them know we have a need. We have a drain on Gridley that is made of concrete block and is collapsing. This is an immediate problem to be fixed.

- MOTION to approve the Engineering costs for LK McLean as follows:

1. Engineering conditions Investigation of Drainage Structure (\$4,000). Inspect existing drainage structure at the low point on Gridley Road, take measurements & develop special drainage details for replacement of deteriorated structure.
2. Preparation of Plans & Engineer's estimate for Dickerson Dr., Willow Ct & Woodville Rd (\$2,500)
 - Preparation of design plans for the on-call contractors identifying limits of work and details of construction. Plans will be developed using the latest available aerial mapping. Drawings will include:
 - Cover sheet
 - Drainage details for special catch basin replacement
 - Misc. details roadmap (pavement, curb, roadway restoration)
 - General plans on aerial mapping
 - LKMA will prepare an engineer's estimate for the Village as well as assist with the work order & contractor coordination with the on-call Town of Brookhaven contractors.Total cost will be \$6,500

Approved.

(Brickley – Vail 5-0)

Phase 3, part II Road project (Spring 2022):

3. Construction Administrative costs to include (\$1,500)
 - Review & approval of payments to include invoice, Village voucher & certified payroll
4. Construction inspection (\$8,800)
 - Part time inspection 4 hours a day at \$110 per hour
 - Estimated time of work is 4 weeks
 - Total cost will be \$10,300

Approved.

(Brickley – Vail 5-0)

- MOTION to approve LK McLean for an engineering grant proposal prep for up to \$10,000.

Approved.

(Brickley – Vail 5-0)

- MOTION to approve emergency drain repair/improvement on Gridley road for up to \$10,000 by DF Stone.

Approved.

(Neff – Brickley 5-0)

- MOTION to approve the proposal by DF Stone to increase drainage capacity and repairs on Woodville Road and Briarcliff Road for up to \$15,000.

Approved.

(Brickley – Neff 5-0)

REPORT FROM TRUSTEE SHERRY NEFF:

Trustee Neff said that at this time there is nothing new to report on the cell phone/wifi upgrades. She thanked Judy Buyar who got 3 quotes to replace the rotted signs around the Village on Joe's Field, "Welcome to the Village", etc.

- MOTION to approve Alley Cat signs to replace and install the Village's informational signs and posts in the amount of \$815.00.

Approved.

(Neff – Baisch 5-0)

Trustee Neff spoke to Brian Adams who volunteered to help deal with the noise from residents/contractors leaf blowers. We need another resident or two to help with this- please email to help.

The plants for Woodville & Circle by the sump have been received and will be planted shortly.

REPORT FROM MAYOR BRIAN VAIL:

Mayor Vail spoke about the reassessment process that is ongoing. 204 data mailers were sent out and 140 were received back. The values should be finished by mid December and letters will go out mid January to each resident. There will be time to discuss/meet with Haberman Associates. This seems to be on target for the schedule that was sent out.

The Mayor explained that the Attorney sent out information to the homeowner of 117 Briarcliff to begin the condemnation process but it was returned. We are working on getting new contact information. The minor sub division on Tower Hill Road application was incomplete. When it is complete it will be sent to the Planning Board for review.

The Court docket included 4-5 building code violations and illegal summer rentals for less than our minimum of 14 days. There will be a revision to amend the short term rental period to a minimum of 30 days.

Residents comments:

Larry Kogel suggested opening the building a week or 2 before the scheduled Town Hall meeting to listen to all the residents who don't understand what is being done in the Village. To listen to residents and their ideas. We may get more volunteers this way.

Mayor Vail responded that he plans to do a Town Hall in late April/early May so more residents can attend. Trustee Baisch will meet with SCC & TSVA for a group effort.

ADJOURNMENT

Motion to adjourn at 8:31 pm.

Approved.

(Neff – Coogan 5-0)

Next BOT meeting will be Tuesday, December 14, 2021 at 7:30 pm, in person, inside Village Hall. Masks are required.

Submitted,

Laura Spillane, Village Clerk